Full-time Programme Orientation

全日制課程迎新會 2022/2023

幼兒教育高級文憑 Higher Diploma in Early Childhood Education



1171 LIPACE

香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

LiPACE Orientation for Full-time Programmes 2022

幼兒教育高級文憑 Higher Diploma in Early Childhood Education FHDECE (Online) - 29th August 2022

時間Time	項目Events	講者 Speakers
09:30	Introduction	Jesmond Fan
(5-min)	LiPACE Facilities Video	
	Dean's Speech (Video)	Dean
09:35	學院事務簡介及升學階梯簡介	
(15-min)	LiPACE Information and study path	Jesmond Fan
	(Includes introduction of timetabling, single password login etc.)	
09:50	學生守則	Larry Ching
(10-min)	Student Disciplines	
10:00	學生活動簡介	
(10-min)	 Introduction of Student Activities, financial (SFAA) and scholarship information, 	Karen So
	Career Services etc. (including how to collect student cards)	
	Language Course Exemption	Sylvia Sze
10:10		
(10-min)		
	English Language & Academic Skills Support	Betty Li
10:20		
(15-min)		
10:35	學生輔導服務簡介	Counsellor(s)
(10-min)	Introduction to Student Counseling Service	
10: 45	Q&A	Jesmond Fan
(15-min)		
11:00	Closing remark by PL	



Higher Diploma in Early Childhood Education (full-time)

Programme Code: FHDECE

Programme Name:

Higher Diploma in Early Childhood Education (Full-time)

QF Level: 4

Programme Leader (PL):

Ms. Jesmond Fan

Tel: 31209721

Email: jcmfan@hkmu.edu.hk

ECE Teachers (for courses: EDU40XXEF)

- Mr. Bruno CHIU (Practicum Coordinator)
- Ms. Ada WONG
- Ms. Jesmond FAN
- Ms. Samaira REHMAT



You can call Ms. Tracy Chung (Tel. / WhatsApp: 3120 9930) for programme administration issues.



課程類別及升學階梯

Programme Type & Study Pathway









本地學士銜接學位課程

Top-up / 3-Year Senior Year Degree Programme

QF3

毅進文憑 Diploma Yi Jin幼兒教育
Early Childhood Education

高級文憑 Higher Diploma 幼兒教育 Early Childhood Education

QF 5 學士學位 Degree

本地升學:

香港都會大學教育榮譽學士(幼兒教育:領導及特殊教育需要)高年級入學+(社會福利署認可專為特殊幼兒工作員而設的培訓課程)

Senior Year of Bachelor of Education (Honours) (Early Childhood Education: Leadership and Special Educational Needs)⁺ offered by HKMU (the programme is recognized by Social Welfare Department for Special Child Care Worker (SCCW) Registration)

海外升學:

- ✓英國 University College Birmingham 開辦 University of Warwick 頒發的BA (Hons) Childhood Studies (在英國修讀全日制學位) 的三年級+
- ✓英國University College Birmingham 的 BA (Hons) Childhood Education Studies (網上模式) 的三年級+
- ✓芬蘭Turku University of Applied Sciences開辦的 Bachelor of Social Services in Early Childhood Education and Care 高年級 (二年級第二學期) 入學



Articulation Pathways

Further Studies

Graduates may articulate to:



HKBU

- Senior Year of Bachelor of Education (Honours) (Early Childhood Education: Leadership and Special Educational Needs)⁺ offered by HKMU (the programme is recognized by Social Welfare Department for Special Child Care Worker (SCCW) Registration)
- Senior Year of Bachelor of Science in Applied Child Development⁺ offered by The University of Hong Kong
- Senior Year of Bachelor of Arts in Early Childhood Education⁺ offered by The Chinese University of Hong Kong
- Senior Year of Bachelor of Education (Honours) in Early Childhood Education offered by Hong Kong Baptist University



Finland

- Senior Year of Bachelor of Arts (Honours) in Special Education⁺ offered by The Education University of Hong Kong
- Bachelor of Education (Honours) (Early Childhood Education) (3-years part-time)+ offered by The Education University of Hong Kong
- Bachelor of Education (Honours) (Early Childhood Education) in Leadership and Special Needs (4-years part-time)+ offered by The Education University of Hong Kong
- Bachelor of Education (Honours) (Early Childhood Education) in Leadership and Non-Chinese Speaking Children (4-years part-time)⁺ offered by The Education University of Hong Kong
- Final Year entry of the BA(Hons) Early Childhood Studies (full-time mode in UK) delivered by UCB, awarded by the University of Warwick, UK⁺
- Final Year entry of the BA(Hons) Childhood Education Studies (Online mode) awarded by the University College Birmingham (UCB), UK+
- Final Year entry of BEd (Hons) Education and Early Years offered by SHAPE⁺ awarded by University of Hull, UK
- Senior Year entry (second year 2nd semester) of Bachelor of Social Services in Early Childhood Education and Care offered by Turku University of Applied Sciences, Finland
- BA in Child Development and Education offered by Kwassui Women's University

Continuing Education

⁺ Subject to GPA result and / or admission test.

HKU

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教職員 入學申請 最新消息和活動

傳媒報道

學生支援及查詢



陳若嵐

- ▶ 2021 幼兒教育高級文憑
- Bachelor of Science in Applied Child Development (2-year full-time) The University of Hong Kong (UGC-funded Programme)

LiPACE在課堂上和各式各樣的工作坊中,提供了關於幼教的各種理論和教學方法,並 讓我在審習和親子小型教育嘉年華中發揮所學知識



陳晞文

- ▶ 2021 幼兒教育高級文憑
- Bachelor of Arts in Early Childhood Education (2-year full-time) at Chinese University of Hong Kong (UGC-funded Programme)

我想成為一位幼稚園老師,在LiPACE 兩年間很高興有很多學習與實踐的機會,即使 經歷疫情, LiPACE的老師和同學亦盡力從中協助, 威謝在LiPACE選上的每一位。



陳凱海

- ed u (sen) ▶ 2021 幼兒教育高級文馮
- Bachelor of Arts (Honours) in Special Education The Education University of Hong Kong (UGC-funded Programme)

LIPACE的導師們在課堂上把各式各樣的問題和理論有條理地琢磨清楚,彌補我在理解 和知識上的不足之處。學院並提供不同的教學實踐機會,例如實習、親子攤位嘉年華 等。過程中我受益非淺、深受啟迪,讓我把所學的專業知識及技能運用到實際當中 深刻感受到教育令我心感滿足,明白自身希望全心投身到教育事業,教導有特殊學習 需要的學生。



蔡澤儀

ed u (ece)

- ▶ 2021 幼兒教育高級文馮
- ▶ Bachelor of Education (Honours) (Early Childhood Education) (Three-year Part-time) at The Education University of Hong Kong (UGC-funded Programme)

係LIPACE就學嘅兩年,溫上疫情,令到我哋嘅求學之路同之前嘅唔同。但都係因為咁 先令我更加感受到老師對我哋嘅關心同教學嘅熟誠。由於疫情,我哋只可以通過 Zoom交流,但老師都好有耐心回答我哋嘅問題,關心我哋嘅學習進度。而且我哋仲 参加咗小型親子嘉年華(MEC),同學之間嘅高度配合同老師嘅細心指導,令我哋可以 順利舉行活動,為我哋嘅學習經驗增添色彩。而且學校仲安排咗實習嘅課程俾我哋, 令我可以更加清楚了解到幼兒教師的責任同埋日常的工作。對我未來就業槪定向有好 大嘅幫助,亦都對我升上學士學位有好大的協助。

畢業生分享



昔玲欣

teacher

- ▶ 2021 幼兒教育高級文憑
- ▶ 全職幼稚園老師

在這兩年的LIPACE校園生活中,我覺得自己從中獲益不少,皆因學校提供了課本上不 同學者的相關的幼兒概念理論和老師課堂中的有趣的個人分享。這樣我才能在MEC和 審習中學以致用,更在未來的工作上更加得心應手,學習到與幼兒們相處和教學技 巧。此外,我更在學校找到一群並屬作戰的戰友們,一同在這個專業領域上繼續發展 和進步。



胡善堃

teacher

- ▶ 2021 幼兒教育高級文憑
- ▶ 全職幼稚園老師

在LiPACE的兩年間,我學習了不同的幼兒教育知識,令我加深了這一個科目的認識。 而當中最令深刻的經歷,便是到幼稚園實習。過去兩年,因疫情影響,都擔心會否因 此而失去是次寶貴的機會。但慶幸的是,學校仍然為我們提供實習的機會,從而能令 我們能夠切身體會到幼師的工作,使我對這一行業有更深入的了解。更甚者,能令我 更清晰知道成為幼師的要求,為踏上幼師的旅途,有更完善的規劃。

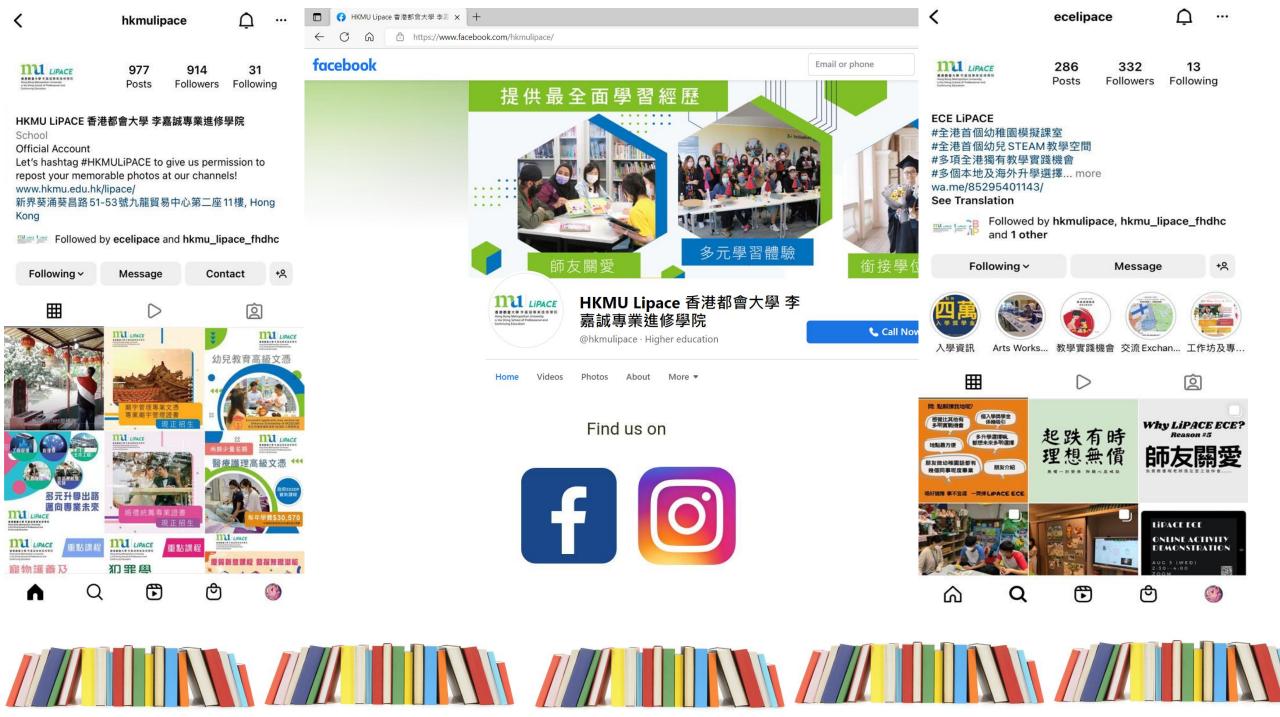


Asha Bibi

teacher

- ▶ 2021 幼兒教育高級文憑
- ▶ 非華語教學助理 (EM Teaching Assistant)

In the Higher Diploma in Early Childhood Education, LiPACE implemented a practicum for us to gain hands-on experience working with young children. Also, the programme combined organizing a mini-educational carnival (MEC) which let us invent our game booths. This was a marvelous practice and supported us strengthen our knowledge and skills. Storytelling was also an exceptional adventure because we acquired to prepare stories according to the children's developmental needs and made handmade props. This has considerably advanced my vulnerability in making diverse kinds of props including generating a range of universal skills, language, and interpersonal and communication skills in early childhood settings. In completion of the course, I have experienced working in kindergarten and nourish me to find my enthusiasm and to proceed to work in the early childhood field.







https://zh-hk.facebook.com/ecelipace/





https://www.instagram.com/ecelipace/

Student Guideline's for Online Learning and Use of IT services

Activate your email account (Set up Password)

- ➤ www.hkmu.edu.hk → 在學學生 → 聯絡及支援→ 統一密碼管理
- www.hkmu.edu.hk → Current Students → Communication & Support → Single Password Management





Checking Timetable

<u>www.hkmu.edu.hk/lipace/ftp</u>
 (LiPACE → 學生支援及查詢 → 學員專區 (全日制課程)
 (LiPACE webpage → Support & Enquiries → Student Area (Full-time Programmes)

Check email

https://webmail.hkmu.edu.hk

Download Lecture Notes (OLE)

https://elipace.hkmu.edu.hk



啟動電郵戶口

Activate Your Email Account



Set up Password!!!!

- ▶請參閱學生手冊
 - ▶你需要先設定密碼:
 - ➤ www.hkmu.edu.hk → 在學學生 → 服務及支援→ 統一密碼管理
- ➤ Please refer to Student Handbook
 - ➤ Create a new password first:
 - ➤ www.hkmu.edu.hk → Current Students → Services & Support → Single Password Management



Activate your email account (Set up Password)

i) HKMU email Zoom out (Ctrl+Minus)
Enter or click this link https://www.hkmu.edu.hk/

Choose Current Students



Click Undergraduate & Sub-degree



3. Click Services and Support



Click Single Password Management

Services and Support

- Student Affairs Office
- Online Booking System for Amenities OBSA
- Update/Change Personal Information
- Update/Change Emergency Contact Information
- Student ID Cards
- Single Password Management
- · Email Services

Webmail

O365 Email

Gmail

- MyHKMU User guide
- IT Helpdesk/Hotline
- University Wi-Fi
- Internet Services

Anti-SPAM

MyDrive

5. Click Single Password Management HKMU and LiPACE students

Students are required to enter their Username and Single Password to access secure HKMU online services.

Both new and continuing students should create a Single Password.

If you are a continuing student, your Single Password will replace your old password(s) for HKMU online services .

Your online services username

The Username for students is: lower-case 's' + the first seven digits of your student number.

(For example, if your student number is 04123456, then your Username is 's0412345'.)

You can use this username to logon the online services mentioned below.

Your Single Password

To manage your Single Password choose the appropriate option below:

Single Password Management
HKMU and LIPACE students

Create Single Password
Continuing Professional Development (CPD) students

Activate your email account (Set up Password)

Click Activate Password



Single Password Management - HKMU Student

Eligible for Distance Learning, Full-time, eLearning and LiPACE students

To facilitate the management of your password more securely, the password management mechanism has been enhanced to include a secret question and answer component. You are now required to setup a secret question and answer while using Activate Password. Subsequently, you can view or update your secret question and answer using View/Update Secret Question and Answer. You can change current password using Change Password. Or, if you forget your current password, you can reset a new password using the Forget Password. Moreover, you may also use Synchronize Password to update your Single Password to all-related services again if you find password problem on some services.

Please choose your action below:

Activate Passwor

If you are new student or existing student who did not set the secret question and answer, you need to activate your password together with a secret question and answer

Forget Password

If you forgot current password, you can reset a new password by providing your secret answer.

Help Des

If you forgot both your current password and secret answer, you may call our Technical Hotline for assistance

Change Password

If you want to change your current password

Synchronize Password

Depending on your account availability, your Single Password may not be able to update to some services. You can synchronize the current password to all-related systems again at later time.

View/Update Secret Question and Answer

If you want to set a new secret question and answer

If you have problem using the above functions, you can call our Technical Hotline at 2711-2100 or email to itohelp@hkmu.edu.hk.

Fill in the form



Note to HKMU Student :

Single Password Management - Activate Password: Activate Password is available for new student or existing student who did not setup secret question and answer. You will be asked to set a secured question and answer that is useful in case you torget your password. When you activate your Single password, your passwords in related systems will be updated, including MyHKMU, Electronic Library, Online Learning Environment and various eServices.

New Password Requirement

- Your new password MUST be 8 to 12 alphanumeric characters(A-Z;a-z;0-9, case-sensitive) in length
- Your new password MUST contain at least one uppercase letter, lowercase letter and number

Activate Password					
	Student number e.g. 98123450				
1 Enter Personal Information	HKID/Other ID number (Select the ID type and enter number, Non-HKID cardholders should selec "Other ID" and enter the relevant identity number.	● HKID ○ Other ID ()			
	Date of Birth e.g. 20/01/1970	DD/MMYYYY			
	(ridiacters) y	hat is my pet name that is my favorite movie			
2 Set Secret Question and Answer	Answer (max 40 alphanumeric characters)				
	Re-type Answer				
	You will need to provide your secret answer to reset password in case you forgot your password.				
3	N (8-12 alphanume	ew Password:			
Click the Create button to set your single	Confirm N	lew Password			
password.		Create Clear Form			

If you have problem to create a new password, you can call our Technical Hotline at 2711-2100 or email to tohelp@hkmu.edu.hk.

登入個人電郵帳戶 Login to Your Email Account



Username 使用者名稱:

Email Policy

簡介



Enter登入

Password 密碼

Help・Forgot your password? 登入方法・忘記密碼

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The HKMU's Personal Data Protection Policy

When you visit the web mail, we collect general information about your visits.

The information will be used for student and university administration and research purposes.

For details of the University Personal Data Protection Policy, please click http://www.hkmu.edu.hk/pps/.

http://webmail.hkmu.edu.hk





登入個人電郵帳戶 Login to Your Email Account

- ▶輸入您的用戶名稱和密碼:
 - ▶用戶名稱:"s"+學員學生証號碼的**前七位**數字
 - ▶密碼:已自行設定的密碼

- ➤ Input your user name and password:
 - ➤ User name: "s" + first 7 digits of your student number
 - ➤ Password: the single password that you have created



啟動 O365

Activate Your 0365



啟動O365 Activate Your O365



O365 Email Service

Starting from 1st August 2022, HKMU 0365 account will have a new Logon ID format, please visit: webmail-migration for more information

First Time User or Reset Password

If you would like to activate or reset your O365 account password, please click the following button and you will be prompted to login using your HKMU SSO account/password.

Activate or Reset Password

Returning User

Your Logon ID and Email address will be 's' + first 7 digits of your HKMU Student ID + '@live.hkmu.edu.hk'. Useful information can be found at:

<u>FAQ</u>

If you need further assistance, you may contact our ITO Hotline at Tel: 2711-2100 or email itohelp@hkmu.edu.hk

Continue to HKMU O365 logon

到以下連結,根據指示啟動O365

Go to the links below and follow the instructions to activate your O365

> O365

https://student.intranet.hkmu.edu.hk/hkmu_o365/

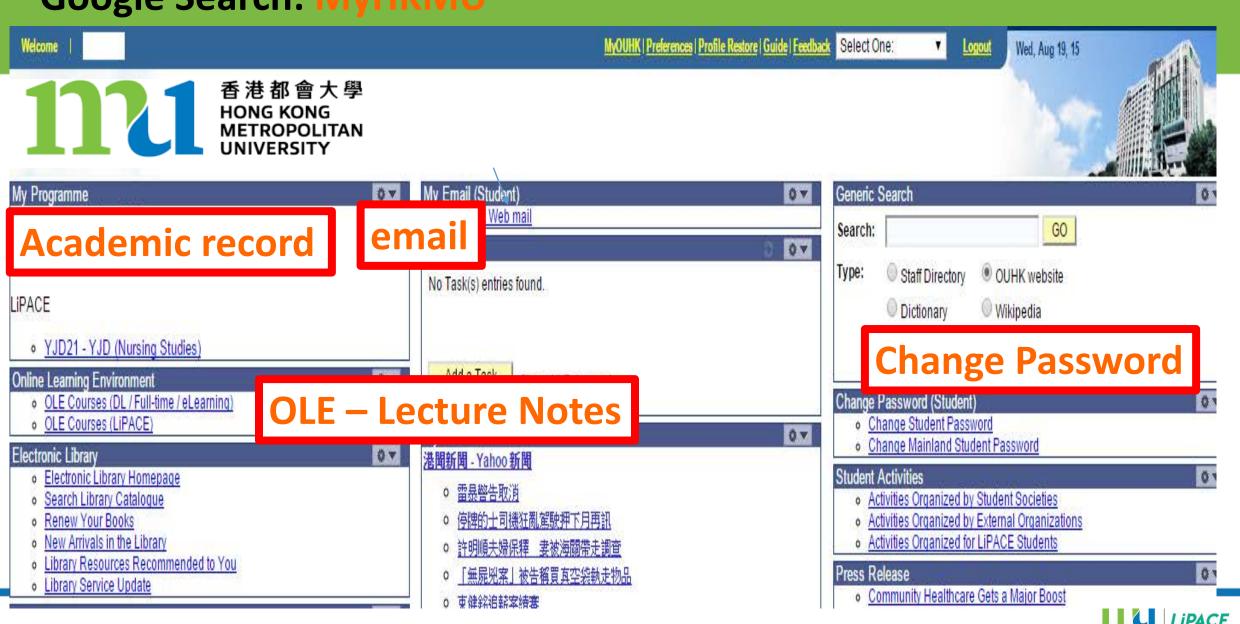


Email address and Login ID:

's' + first 7 digits of your HKMU Student ID' + @live.hkmu.edu.hk



Google Search: MyHKMU



Li Ka Shing School of Professional and

Commencement date of Semester A & Checking Timetable



開課日子及查閱上課時間表







<u>Course Commencement</u> (Autumn Term – Semester A)

FHDECE HD in Early Childhood Education

5 September 2022 to 21 December 2022

Examination period: 28 Dec 2022 - 7 Jan 2023

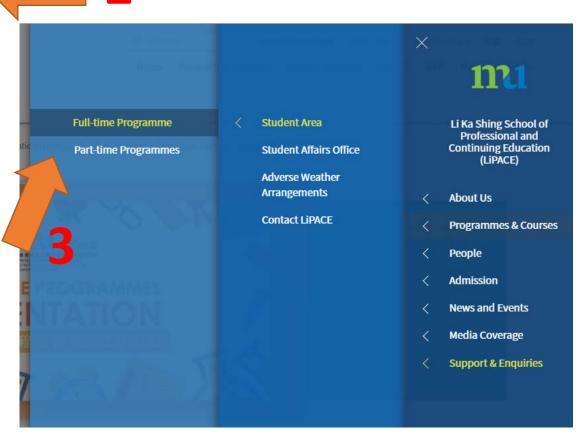
查閱上課時間表 Checking Timetable

Go to https://www.hkmu.edu.hk/lipace/ftp-student-area/ (LiPACE webpage → Support & Enquiries → Student Area (Full-time Programmes)



LiPACE Webpage (google search: LiPACE)





LiPACE Webpage (google search: LiPACE)



全日制課程 - 學員專區

李克瑟專品作的學院 > 全日制設程 華高事團

全日制課程通告

2022/2023 上學期課程<mark>時間表</mark> 全日制高級文憑、副學士及文憑課程

Full Time Programme - Student Area

Timetable for Semester A of 2022/23
Full-time Higher Diploma,
Associate Degree and Diploma





Q、挑尋

有意報提人士

包建建始

在學學生

Check which Class you are assigned to (You do not have an option to choose which class)

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使計 - 文化及創度整備 Design, Culture and Creatine Arts	
PIDCOMP Higher Diploma is Creative Culture and Media Postace (Year 1)	2031/8/11
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以下課程的同學將被分配至不同班別。讀者關你所屬班別:

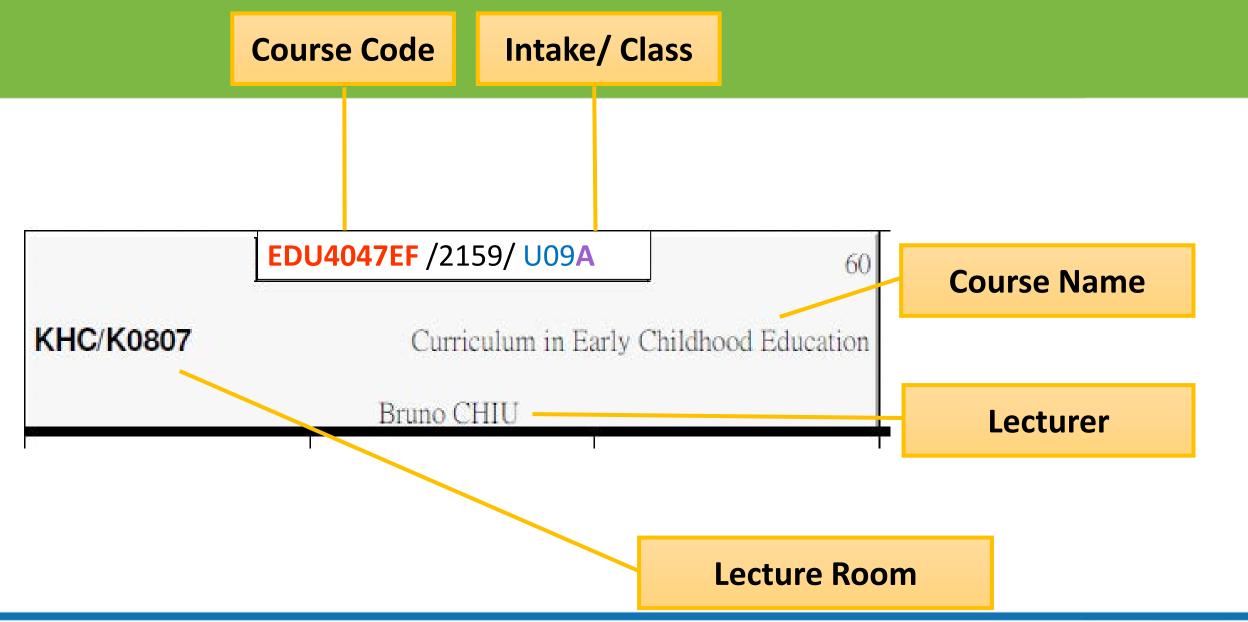
- FDPFS .此帶教育文造 Diploma in Foundation Studies (Class 1 Class 2)
- FDPNS 確保服務文型 Diploma in Nursing Services (Class 1 Class 8)
- FHDDAM 『商養理が終立初』[1985] Higher Digloma in Business Administration and Management (Year 1) (Class 1 Class 2)
- FHDBAM 工商管理高級文學(2年経) Higher Diploma in Business Administration and Management (Year 2) (Class I Class 2)
- FHDECE 幼兒教育高級文憑(1年経) Higher Diploma in Early Childhood Education (Year 1) (Class 1 Class 5).
- FHDECE 幼兒教育高級交渉(2年級) Higher Diploma in Early Childhood Education (Year 2) (Class 1 Class 3).
- FHDHC 醫棒減理高級交憑(1年級) Higher Diploma in Health Care (Year 1) (Class 1 Class 10)
- FHDHC 警嫌減避高級交遷(2年級) Higher Diploma in Health Care (Year 2) (Class 1 Class 9)
- FHOPBTC電物通過技術物報時台漢高級交遷(1年級) Higher Diploms in Pet Care and Animal Assisted Therapy (Year 1) (Class I Class 2)
- FHOMUS 完行音樂及音樂記作書源文憑(2年級) Higher Diploms in Popular Music and Music Production (Year 2) (Class 1 Class 2)

|修繕PHD3C3幼兒教育高級文2號2年級?之同學必須香蘭自三<u>昨在的証別</u>以及EDU4CXEF Professionalism in Early Childhood Education 與 EDU4C5RF

2021/2022上舉期將於以下日期開課,課程時間表已上載於學院網站的「全日制學員專區」供同學育閱。

文憑 Diploma	
FDPECS 紅兒製學文惠(製具設計) FDPECS Diploma in Early Childhood Studies (Educational Kit Design)	2021/9/13
Class I	
FIDPES 芸術教育文團 FDPFS Diploma in Foundation Studies	2021/9/13
Class-1 Class 2	
FDPNS 調理服務文憑 FDPNS Diploma in Nursing Services	2021/9/13
Class 1 Class 2 Class 3 Class 4 Class 5 Class 6 Class 7 Class 8	
高級文憑、副學士 Higher Diploma & Associate Degree	in.
商業及週底遊遊 Business and Hospitality	52
FHDARM 就空及停機坪實理賣級文憑(: 年級) FHDARM Higher Diploma in Aviation and Ramp Management (Year I)	2021/9/13
Class 1	
FHDARM 新空及停機坪管理高級文憑(2年級) FHDARM Higher Diploma in Aviation and Ramp Management (Year 2)	2021/9/13
Class 1	
FHDBAM 工商管理高級文券(1年級) FHDBAM Higher Diploma in Business Administration and Management (Year 1)	2021/9/13
Class I Class 2	
FHDBAM 工商管理高級文憑(2年級) FHDBAM Higher Diploma in Business Administration and Management (Year 2)	2021/9/13

	10:00	11:00	12:00	13:00	14:00	15:00	16:00
MONDAY		Early Childhood Education		KHC/K0807	Introduction to Sociology		
TUESDAY	Bruno CHIU				LI Siu Fung#		
WEDNESDAY		/U09A 60 arly Childhood Development				KHC/K0908+K090	EF/2159/TL/U09A 120 09 Introduction to Sociology
THURSDAY	Samaira REHMAT	IT4032EF/2	159/TL/U09B 42 IT and Digital Literacy in Early Childhood			1-1	Siu Fung*
FRIDAY				KHC/K1110	Finglish for Communication I Iclissa YEUNG		KHC/K0807
•							





Student Handbook & Academic Calendar

學生手冊

登入 https://www.hkmu.edu.hk/lipace/ftp-student-area/

(LiPACE → 學生支援及查詢 → 學員專區 (全日制課程)

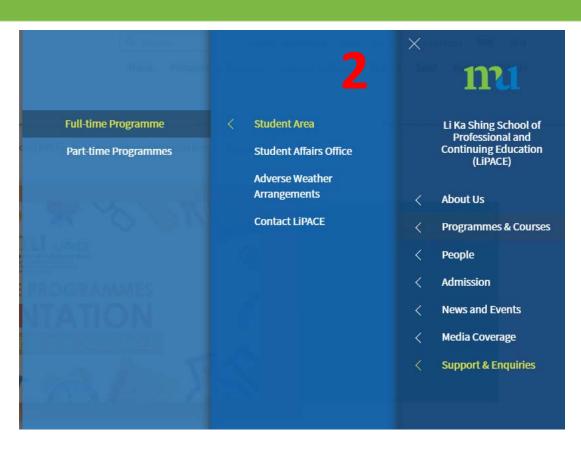


Student Handbook

Go to https://www.hkmu.edu.hk/lipace/ftp-student-area/

(LiPACE webpage → Support & Enquiries → Student Area (Full-time Programmes)

LiPACE Webpage (google search: LiPACE)





OLE

(Download Lecture Notes)



網上學習系統 Online Learning Environment (OLE)

Enter or click this link https://elipace.hkmu.edu.hk/





(前身為香港公開大學 Formerly The Open University of Hong Kong)

C Hong Kong Metropolitan University

The HKMU's Personal Data Protection Policy

When you visit the OLE, we collect general information about your visits..

The information will be used for student and university administration and research ourgoses.

For details of the University Personal Data Protection Policy, please click http://www.hkmu.edu.hk/pps/.



網上學習系統 Online Learning Environment (OLE)

網上學習系統

- ➤ 登入 https://elipace.hkmu.edu.hk
- ▶在網上學習系統的登入版面輸入你的「使用者名稱」及「密碼」(跟使用電郵服務一樣)

Online Learning Environment (OLE)

- ➤ Log-in to https://elipace.hkmu.edu.hk
- ➤ Enter your Username and Password (same as email service)



My Courses			
N .			Course News
2021 Autumn	CHIN 3016CF	Foundation Chinese	
J 2021 Autumn	EDU 3029EF	Learn through PI & Froebel's G	
2021 Autumn	EDU 3030EF	Home Schooling Props I (2D)	
2021 Autumn	EDU 3033EF	EC Development % Pra Exp	
2021 Autumn 2021 Autumn 2021 Autumn 2021 Autumn 2021 Autumn	EDU 4045EF	Introduction to ECE	
2021 Autumn	EDU 4045EP	Introduction to ECE	
2021 Autumn	EDU 4046EF	Early Childhood Development	
2021 Autumn	EDU 4047EF	Curriculum in ECE	
2021 Autumn	EDU 4048EF	Diverse Needs Education	
2021 Autumn	EDU 4048EP	Diverse Needs Education	
2021 Autumn	EDU 4049EF	Mgt and Adm in ECE	
2021 Autumn	EDU 4049EP	Mgt and Adm in ECE	
2021 Autumn	EDU 4050EF	Paret Invol and Home Sch Coll	
2021 Autumn	EDU 4050EP	Paren Involv and Home Sch Coll	
2021 Autumn	EDU 4051EF	Field Practice	
2021 Autumn	EDU 4051EP	Field Practice	
2024 Automa	EDIT INFORM	18 3 3 W 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Th.

查閱成績

Checking Result (Academic Record)



查閱成績 Checking Result

Google search
MyHKMU

Or

https://myhkmu.hkmu.edu.hk





Help (Students and alumni, Staff)

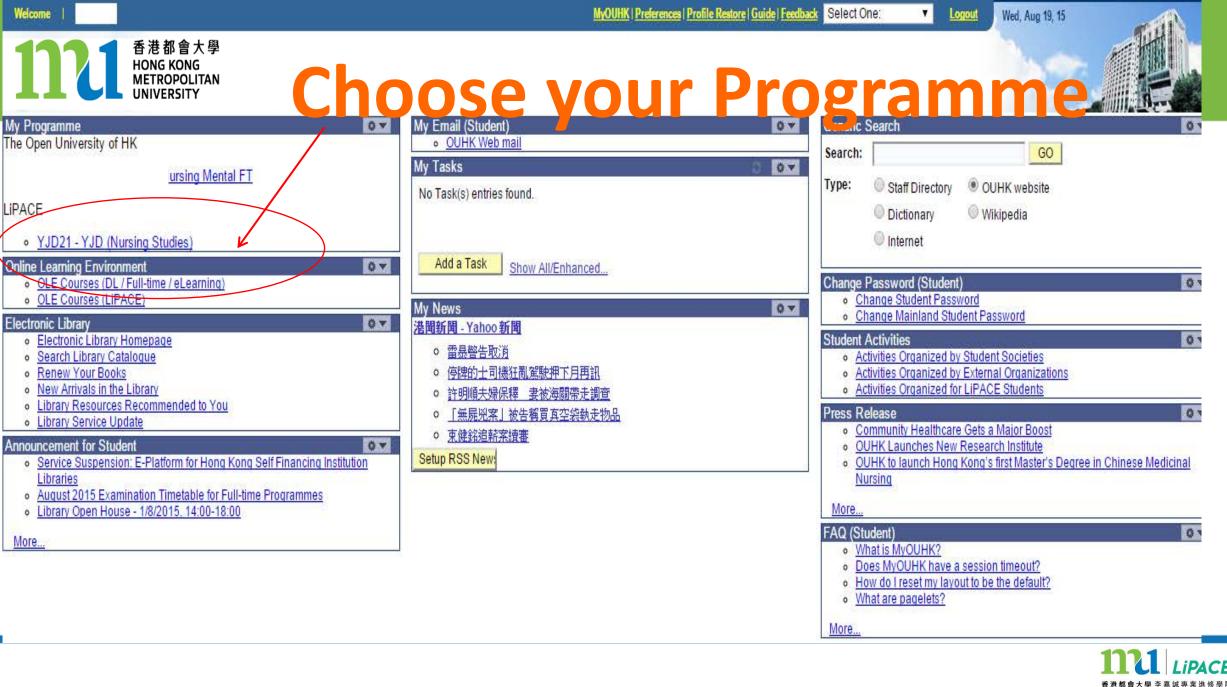
Forgot password (Students and alumni, Staff)



HKMU's Personal Data Protection Policy

When you visit the MyHKMU, we collect general information about your visits. The information will be used for student and university administration purposes.







Academic Record 0 Y

Student Records (LiPACE)



Personal Information

View personal information and update selected information. 查閱及更新個人資 料。Help



Academic Record

View your academic record. 查閱修業記錄。 Help



Timetable Download

Visit LiPACE Timetable Download page. 下載字集課程時間表。

OLE (LiPACE)



Online Learning Environment for LiPACE

Access the Online Learning Environment for LiPACE student.

My Links



My Links

Edit My Links

Enrollment (LiPACE)



Online Enrollment for Professional Programmes

Online Enrollment for Professional Programmes. 網上報讀專業課程。



Stylesight



Stylesight.



Class Schedule (ENG/中文)

View your own class schedule.

Assessment (LiPACE)



Assessment Result Enquiry for Student

View your continuous assessment result. 查閱習作成績及科目等級。

Remarks: All results of assessment are subject to Programme Management Committee's moderation and approval. 所有評核成績須經課程管理國



Download Programme Transcript

Download programme transcript. 下載學業成績表。 YJD transcript notes

Notice: Online Unofficial Transcript downloading service is now available for courses of June 2010 intake onwards. Each unofficial transcript wo year only. You are strongly encouraged to download your unofficial transcript as early as possible for retention if necessary. 學員現可於此處下載 的課程之非正式學業成績表,而每個課程的非正式學業成績表只會保留一年。如有需要,學員敬請儘快下載有關成績表以備日後參閱之用。



Academic Record

▼ Courses									
✓Enrolled ⊗Dropped ∧Wait Listed									
Course Code	Description	Units	Reg Value	Grade	Exam Indicator	Status	Enrollment Status	Enrollment Status Reason	Top Student
CHIN 3009CF- T09E (2931)	Chinese (Lecture)	40.00		В		~	Enrolled		
COMM 3004CF- T09E (2975)	Communication Skills (Lecture)	20.00		В		~	Enrolled		
EDU 3006CF- T09E (3018)	Liberal Studies (Lecture)	20.00		В		~	Enrolled		
ENGL 3030EF- T09E (3063)	English (Lecture)	40.00		С		~	Enrolled		
MATH 3002CF- T09E (3109)	Mathematics (Lecture)	20.00		A		~	Enrolled		
MATH 3003CF- T01A (3035)	Maths Plus (Lecture)	20.00		А		~	Enrolled		



香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

Thank You!



Attendance Requirement

- The minimum attendance requirement of each course in full-time programmes is 80%.
- Students who, without good reasons (e.g. illness), do not meet this requirement will fail the course, and will be required to re-take the course.
- Student attendance is calculated as follows:
- When Online Mode is required:
 - ▶ Enter the 'Zoom' by using your student account created
 - ▶ Use 'Full Name' to show your identity in all lessons
 - ▶ In general cases, attendance record will be generated after each lesson by the system
 - ▶ Plus : Some special tasks / discussion questions will be added during the lessons as check points which require students / groups to respond and answer

Attendance Requirement

- Face-to-face Mode:
 - ► Lateness or early departure not more than 15 minutes will be counted as absence for 15 minutes.
 - ▶ 4 times of 15-minute absence will be treated as 1-class session (regardless of duration of the class) absence.
 - Lateness or early departure more than 15 minutes will be taken as absence from relevant class.

Submission of Assessment

- Penalties of late submission:
 - ▶ a deduction of 10% of the assignment mark shall be imposed upon expiry of the deadline;
 - ▶ a further deduction of 5% of the assignment mark shall be imposed on each of the next subsequent working days.

Plagiarism

- ▶ Students must pursue their studies with **academic honesty** and **avoid plagiarism**.
- ▶ Check own works through the use of Turnitin as per instructors' instructions.
- Useful information:
 - ▶ https://libguides.lib.hkmu.edu.hk/plagiarism
 - Online tutorials regarding plagiarism
- ▶ On receipt of a report that alleges a breach of academic integrity, the School shall review the case and decide whether there are reasonable and probable grounds to proceed with a charge of breach of academic integrity.

Grooming

At all times, students are required to dress and behave properly, and conform to the Institute's rules and regulations inside and outside schools (including partner institutes' premises). The Institute may take disciplinary actions against a student who is suspected of guilty of misconduct.



Continuing Education

抗疫小知識 COVID-19 PREVENTION TIPS

1111 LIPACE

香港都會大學 李嘉 誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and

Continuing Education

抗疫川知識 COVID-19 PREVENTION TIPS

疫苗通行證 Vaccine Pass



市民篇

| 更新「安心出行」至最新版本*



「安心出行」 3.0.2 版本 或以上

以「安心出行」掃描及儲存針卡二 維碼或醫生簽發「新冠疫苗接種醫 學豁免證明書」二維碼*



*若市民在更新「安心出行」或儲存針卡方面需要技術支援 可到25個港鐵站內的流動支援站尋求協助,亦可到 www.leavehomesafe.gov.hk 了解更多

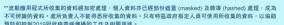
進入處所時

掃一掃「安心出行」場地二維碼,程式會 自動展示你的針卡或「豁免證明書」二維碼



向處所的「驗證二維碼掃瞄器」**展示手機 上的二維碼

- ✓ 聽到「咚咚」聲 = 已接種疫苗
- ✓ 聽到「嘟」一聲 = 持有「豁免證明書」
- ▲ 聽到「噹噹噹噹噹 = 二維碼無效







Take your responsibility to protect your own and others.

Student Discipline (in general)

Students are not permitted to engage in misconduct, such as the following:

- using mobile phones in class;
- using video recorders or cameras (including those embedded in mobile phones) in a classroom during classes;
- using voice recorders (including those embedded in mobile phones) in a classroom during classes, unless authorized by the instructor or academic staff member in charge of the class;
- 4. smoking on campus or in specified area outside the Institute's learning centres;
- 5. conduct which unreasonably obstructs the teaching, learning, assessment, research, administrative or consultative activities of the University, its staff, or students;
- 6. refusal to comply with any instructions or orders given by authorized persons of HKMU and LiPACE prohibiting any misconduct;

Student Discipline (in general)

Students are not permitted to engage in misconduct, such as the following:

- 8. downloading and viewing obscene pictures, and reading or distributing of obscene materials on campus;
- 9. the use of HKMU and LiPACE facilities without authorization or for purposes that are not connected with academic study or learning;
- 10. defamation of, assault on or battery against any student or employee of the Institute;
- willful damage to or defacement of any property of the University;
- theft, fraud, misapplication of University funds or property of any kind;
- 13. betting and gambling;
- 14. abuse of or unauthorized use of the name of the University or the Institute that puts the name of the University/Institute into disrepute;
- 15. harassment, discrimination, vilification or victimization involving issues of equal opportunities;
- 16. a breach of personal data privacy; or
- 17. engaging in and carrying out any illegal act.

Thank You

學生事務處 Student Affairs Office (SAO)



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香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

學生事務處 Student Affairs Office

職業指導及就業服務 Career Education and Career Services

輔導服務及支援 Counselling Services and Support

獎學金與經濟援助 Scholarship and Financial Assistance

學生發展與活動 Student Development and Student Activities

其他服務 Other Support Services



職業指導及就業服務 Career Education and Career Services

升學/就業展覽及講座 Articulation/ Career Fairs and Talks









工作坊及機構探訪 Workshops and Company Visits









獎學金與經濟援助 Scholarship and Financial Assistance

全日制課程學員可申請政府提供的學生資助 Full-time Students are eligible to apply for the student financial schemes administered by Student Finance Office (SFO):

資助計劃 Scheme	毅進文憑 Diploma Yi Jin	高級文憑 Higher Diploma	文憑 Diploma
專上學生資助計劃 Financial Assistance Scheme for Post-secondary Students (FASP)		✓	
學生車船津貼計劃 Student Travel Subsidy Scheme (STS)	V	V	
專上學生免入息審查計劃 Non-means-tested Loan Scheme for Post-secondary Students (NLSPS)		✓	
擴展的免入息審查貸款計劃 Extended Non-Means-Tested Loan Scheme (ENLS)	V		V
持續進修基金* Continuing Education Fund (CEF)*		V	✓
毅進文憑學費發還 Diploma Yi Jin Tuition Fee Reimbursement	•		



獎學金與經濟援助

Scholarship and Financial Assistance

自資專上獎學金計劃 Self-financing Post-secondary Scholarship Scheme (SPSS)

獎學金計劃 Scholarship Scheme	金額 Amount
卓越表現獎學金 Outstanding Performance Scholarship (OPS) 為獎勵有傑出表現的學生而設。 To give recognition to the performance of outstanding students.	\$30,000
最佳進步獎 Best Progress Award (BPA) 為鼓勵和表揚有顯著進步和改善的學生而設。 To encourage and recognize students with significant progress and improvement.	\$10,000
才藝發展獎學金 Talent Development Scholarship (TDS) 表揚在非學術領域取得成就或嶄露才華的學生,支持他們進一步發展他們的才能。 To recognize students who have demonstrated achievements or talent in non-academic areas and provide support for these students to further develop their talent and potential.	\$10,000
外展體驗獎 Reaching Out Award (ROA) 支持由院校提名的優異學生到香港境外,參加由院校舉辦或認可的學習、實習或服務計劃,以及國家、地區和國際性活動及比賽。 To support meritorious students who are nominated by institutions to participate in learning, internship or service programmes, as well as national, regional and international events and competitions that are conducted outside Hong Kong.	\$10,000
展教獎學金 Endeavour Scholarship (EDS) 嘉許在學業及其他方面追求卓越、值得表揚而有特殊教育需要的學生。 To give recognition to deserving post-secondary students with Special Educational Needs (SEN) in the pursuit of excellence in academic and other areas.	\$15,000



獎學金與經濟援助 Scholarship and Financial Assistance

LiPACE 獎學金計劃 LiPACE Scholarship Scheme

獎學金計劃 Scholarship Scheme	金額 Amount
學業成績卓越獎 LiPACE Outstanding Academic Achievement Award 表揚成績優異的學生,鼓勵學生於其修讀課程爭取最佳成績。To commend students with outstanding academic achievements in their respective programmes	\$10,000

學生組織 Student Societies

Facebook: www.facebook.com/lipacestudentsocieties/











學生大使計劃 Student Ambassadors Scheme(SA)





















學生活動 Student Activities

















交流計劃 Student Exchange Visits

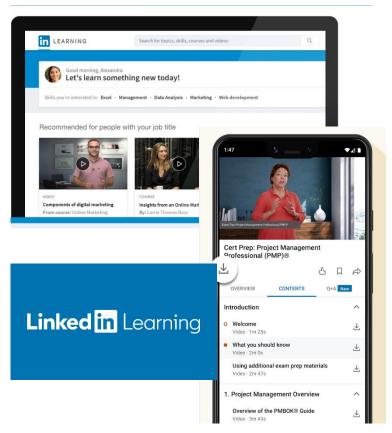


其他學習體驗 Other Learning Experiences









其他服務 Other Support Services

• 儲物櫃租借 Locker Rental

• 義工服務 Volunteer Service

• 實習及就業服務 Internship & Jobs

• 輔導服務轉介 Counselling Service Referral

輔導及支援 Counselling Services and Support

個人成長及輔導服 Personal Growth and Counselling

• 駐校輔導員School-based counsellors

特殊需要學生支援服務 Support for Students with SEN

- •特別考試安排 Special Examinations Arrangement
- 學生問卷調查 Student Survey



領取學生證及港鐵學生乘車優惠計劃申請 Student Card Collection and Application for MTR Student Travel Scheme

港鐵學生乘車優惠計畫 MTR Student Travel Scheme

- ✔任何年齡在25歲或以下的全日制學生 Students who are aged 25 or below and are currently enrolled on a full-time programme
- ✓港鐵需約2-3星期處理申請,建議同學于9月30日前辦理相關手續 It takes about 2-3 weeks for the MTR to process the application, students are recommended to apply before 30 September

如您於2022年10月31日有效期屆滿時仍未延續八達通上的「學生身分」,則使用該個人八達通乘搭港鐵時,須繳付成人車資 If your "Student Status" expires on 31 October 20202and is not Renewed, full adult fares will be deducted from your Personalised Octopus when you travel on the MTR

網上遞交申請

可透過港鐵流動應用程式或港鐵網站遞交申請 Apply the Scheme through MTR Mobile App or MTR Website



English Version 新文版本



Chinese Version 中文版本



Via MTR Mobile 锈渦 MTR Mobile

✔申請程式可參閱學員專區(全日制課程)內的申請教學及教學影片 For the application procedure, please refer to the communication kit with a tutorial video



領取學生證 Collection of Student Card

學生必須在領取學生證前完成網上入學問卷調查

Students <u>MUST</u> complete the Online Entry Survey before collection of Student Card

學生事務處地址及聯絡方法 How To Find Us



葵興校園 10樓 K1010-A室 Room K1010A, 10/F, Kwai Hing Campus (KHC)



lipace_sao@hkmu.edu.hk



3120-9988



Thank you





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香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

- 1. Holders of any qualifications mentioned below:
- (a) A locally accredited **sub-degree** (at QF Level 4) or a post-secondary diploma offer by a recognized university or higher education institute overseas, or
- (b) A locally accredited **Bachelor's degree or above (at QF Level 5 or above)** or a Bachelor's degree or above offered by a recognized university overseas.

The qualification should be awarded by a university or institute where the <u>medium of instruction and assessments of this qualification must be in English</u>. This includes UK and colonies, US (mainland and territories), Canada, Australia, New Zealand, South Africa (must be in English speaking, not Afrikaans), Ireland and Singapore. Other English-medium universities in the British Commonwealth will be considered on a case-by-case basis.



2. Completion of a prior English course at QF Level 3/4 or above

The course should be non-career specific.

(e.g. Business English courses and English courses for Tourism will **not** be considered.)



3. Holders of a public examination qualification from a recognized examination body

	QF Level 3 English for Communication I	QF Level 4 English for Communication II	QF Level 4 English for Communication III
HKDSE Level 3 or above	✓		
HKALE/GCE A-level Grade D or above	✓		
IELTS 6.0 or above overall and a minimum of 5.5 for each individual component	✓		
IELTS 6.5 or above overall and 6 in listening and speaking component	✓	✓	



3. Holders of a public examination qualification from a recognized examination body (cont.)

	QF Level 3 English for Communication I	QF Level 4 English for Communication II	QF Level 4 English for Communication III
IELTS 6.5 or above overall and 6 in reading and writing component	✓		✓
TOEFL scored -60 (iBT)	✓		
TOEFL score -79 (iBT)	✓	✓	✓
TEFL/TESOL certification, Or CELTA holder	✓	✓	✓

The results of IELTS and TOEFL must not be more than 2 years from the date of the test or final examination to the date of commencement of study at LiPACE.



Putonghua 普通話

- 1. 普通話水平測試60分或以上(三級乙等)及相關修讀證明或
- 2. 教師普通話基準試達標成績 或
- 3. 曾修讀與「PTH3026CF/P Putonghua in Use 普通話運用」相似的課程,需達資歷架構級別三級或以上,並提供已修讀課程的課程大綱、成績表及畢業證書





For FHDECE/PHDECE Higher Diploma in Early Childhood Education

Maximum no. of courses to be exempted: 3



Documents required for exemption application



- Course Issues Application Form
- Qualification certificate awarded by a recognized university/institute/examination body; or
- Syllabus from a prior course providing information on learning outcomes, academic standard, coverage, duration and assessment criteria



Application deadline:

FHDECE – 19 September 2022 (Monday)



Course Issues Application Form



Course Issues Application Form

(For All LiPACE Programmes – Except Diploma Yi Jin / Overseas Degree)

Please return this form with the supporting documents (if any) to the Service Counter at Kwai Hing Campus. Payment could be made by EPS/Credit Card/UnionPay/crossed cheque payable to "Hong Kong Metropolitan University".

1. Personal Particulars

Name: Mr. / Ms.	(English)		(Chinese)
HKID / Passport No.:	Student No.:	Contact Phone No.:	
Email:	Study Programme:	T. W.	
Correspondence Address:			
If you would like to change your persona	al contact information in our student record, please	tick "√" as appropriate and complete the re	elevant information.

2. Item(s) of Application (Please tick "√" as appropriate)

Your application will only be processed after the administrative fee is settled (which is non-refundable unless other specified, regardless of whether your application is approved or not).

	ltem	Non-refundable* Administrative Fee	Remarks
□ a)	Exemption: Individual courses in Certificate / Diploma / Associate Degree / Higher Diploma	\$470 per course	Please list and provide the copies of relevant documents in support of your application. Application must be made no later than 2 weeks after the commencement of a semester.



Staff contacts

Head of Languages				
Ms. Sylvia SZE	swsze@hkmu.edu.hk	3588 7854		
English for Communication I & II				
Ms. Melissa YEUNG	myleung@hkmu.edu.hk	3588 7861		
English for Communication III				
Ms. Heidi CHENG	hcheng@hkmu.edu.hk	3588 7872		
Putonghua in Use 普通話運用				
Dr. CHEUNG Tao	tcheung@hkmu.edu.hk	3120 9709		



Textbook
English for Communication I



1171 LIPACE

香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

Textbook for "English for Communication I"

ENGLISH FILE

Intermediate MultiPack A

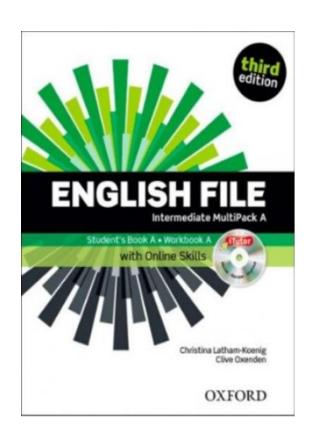
Student's Book A • Workbook A Oxford University Press ISBN 9780194909624

Original Price: \$392

Special Price for LiPACE students: \$315

MAN YUEN BOOK CO., 文苑書店 45 G/F, Parkes Street, Kowloon 九龍 佐敦 白加士街45號 (Jordan MTR Exit C2) 佐敦地鐵站C2出口

Tel: 2730 0594 11:00 - 20:30





Thank You!

3i Initiatives, English for Academic Articulation & Employability



Prepared by: Ms. Betty Li

- •bmli@hkmu.edu.hk
- •Tel & WhatsApp 31209948



香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and

Continuing Education

3i Initiatives

with One World Club

Monthly Cultural Events

- -Inclusiveness
- -Internationalisation-inplace
- -Intercultural awareness (for businesses)





















3i Initiatives with One World Club Monthly Cultural Events

Academic Articulation and Employability

English for Academic Articulation

- Academic Study Skills Learning Package + Workshops
- IELTS Preparation
- Preparation for further studies
 - Application process guidance
 - Including (Etiquette, CV/ Resume, Personal Statements, Interviews)







Academic Articulation and Employability

English for Employability

- TOEIC (Test of English for International Communication)
- Preparation for job hunting
 - Application process guidance
 - Including (Etiquette, CV/ Resume, Interviews)



3i Initiatives, English for Academic Articulation & Employability

Ms. Betty Li
bmli@hkmu.edu.hk
Tel & WhatsApp 31209948







路德會專上學生全人發展服務

Objectives of Counselling Service 輔導服務目的

• To facilitate students' personal growth and their adaption to campus life 促進學生個人成長及對校園生活的適應

 To assist students to have a better understanding and a greater resilience in facing problems

協助學生有更好的自我認識及面對困難的心理韌性

Counsellors 輔導員

Ms. Chan Ka Wing 陳嘉穎姑娘 (Joyce)



• MON, WED, FRI:

Kwai Hing Campus (KHC)

星期一、三、五:葵興校園

Mr. Wong Yan Lung 黃人龍先生 (Alan)



• TUE, THU, :

HKMU-CITA Campus (MCC)

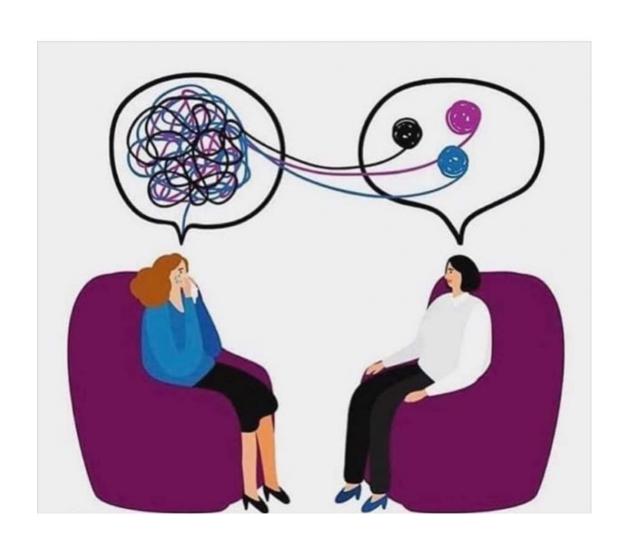
星期二、四: 荔景校園

Service Target 服務對象

• Students of full-time programmes

全日制課程學生

Individual Counselling 個別輔導



Individual Counseling 個別輔導

We hope to facilitate students' growth in the following aspects in the psychological counselling:

我們希望透過心理輔導促進同學在以下範疇的成長:

- Emotion management 情緒管理
- Adjustment to tertiary study 學習上的適應
- Interpersonal relationship 人際關係
- Dating issues 戀愛
- Family relationship 家庭關係
- Others 其他

Contact Us 聯絡我們

	Kwai Hing Campus (KHC) 葵興校園	HKMU – CITA Campus (MCC) 荔景校園
Stationing Hours 駐校時間	Every Monday, Wednesday and Friday 9:30 a.m. to 5:30 p.m. 逢星期一、三、五 上午九時三十分至下午五時三十分	Every Tuesday and Thursday 9:30 a.m. to 5:30 p.m. 逢星期二、四 上午九時三十分至下午五時三十分
Counselling Room 輔導室	Room K0906 K0906室	Room 508 508室
Tel. no. 聯絡電話	3120-9770	3588-7982

Programs 活動

• Self Understanding 自我認識

• Interpersonal Communication 人際溝通

• Leadership Training 領袖訓練

• Community Participation 社區服務



Enjoy your campus life in LiPACE and Feel free to contact us!





Attendance Requirement

- The minimum attendance requirement of each course in full-time programmes is 80%.
- Students who, without good reasons (e.g. illness), do not meet this requirement will fail the course, and will be required to re-take the course.
- Student attendance is calculated as follows:
- When Online Mode is required:
 - ▶ Enter the 'Zoom' by using your student account created
 - ▶ Use 'Full Name' to show your identity in all lessons
 - ▶ In general cases, attendance record will be generated after each lesson by the system
 - ▶ Plus : Some special tasks / discussion questions will be added during the lessons as check points which require students / groups to respond and answer

Attendance Requirement

- Face-to-face Mode:
 - ► Lateness or early departure not more than 15 minutes will be counted as absence for 15 minutes.
 - ▶ 4 times of 15-minute absence will be treated as 1-class session (regardless of duration of the class) absence.
 - ▶ Lateness or early departure more than 15 minutes will be taken as absence from relevant class.

Submission of Assessment

- Penalties of late submission:
 - ▶ a deduction of 10% of the assignment mark shall be imposed upon expiry of the deadline;
 - ▶ a further deduction of 5% of the assignment mark shall be imposed on each of the next subsequent working days.

Plagiarism

- Students must pursue their studies with academic honesty and avoid plagiarism.
- ▶ Check own works through the use of Turnitin as per instructors' instructions.
- Useful information:
 - https://libguides.lib.hkmu.edu.hk/plagiarism
 - ▶ Online tutorials regarding plagiarism
- ▶ On receipt of a report that alleges a breach of academic integrity, the School shall review the case and decide whether there are reasonable and probable grounds to proceed with a charge of breach of academic integrity.

Grooming

At all times, students are required to dress and behave properly, and conform to the Institute's rules and regulations inside and outside schools (including partner institutes' premises). The Institute may take disciplinary actions against a student who is suspected of guilty of misconduct.



Continuing Education

抗疫川知識 COVID-19 PREVENTION TIPS

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香港都會大學 李嘉 誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and

Continuing Education

抗疫川知識 COVID-19 PREVENTION TIPS



疫苗通行證 Vaccine Pass



市民篇



更新「安心出行」至最新版本*



「安心出行」 3.0.2 版本 或以上

以「安心出行」掃描及儲存針卡二 維碼或醫生簽發「新冠疫苗接種醫 學豁免證明書」二維碼*



*若市民在更新「安心出行」或儲存針卡方面需要技術支援 可到25個港鐵站內的流動支援站尋求協助,亦可到 www.leavehomesafe.gov.hk 了解更多

進入處所時

掃一掃「安心出行」場地二維碼,程式會 自動展示你的針卡或「豁免證明書」二維碼



向處所的「驗證二維碼掃瞄器」**展示手機 上的二維碼

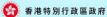








在動應用程式所收集的資料經加密處理,個人資料亦已經部份遮蓋 (masked) 及糖漆 (hashed) 處理,成為 可辨識的資料。處所身人,在將得悉所收集的資料。人有特區政府指定人員可使用所收集的資料,以協助 bisthooked(no)GENP的企業的傳媒版的工作 Nailla 開始。





Take your responsibility to protect your own and others.

Student Discipline (in general)

Students are not permitted to engage in misconduct, such as the following:

- 1. using mobile phones in class;
- using video recorders or cameras (including those embedded in mobile phones) in a classroom during classes;
- using voice recorders (including those embedded in mobile phones) in a classroom during classes, unless authorized by the instructor or academic staff member in charge of the class;
- 4. smoking on campus or in specified area outside the Institute's learning centres;
- 5. conduct which unreasonably obstructs the teaching, learning, assessment, research, administrative or consultative activities of the University, its staff, or students;
- 6. refusal to comply with any instructions or orders given by authorized persons of HKMU and LiPACE prohibiting any misconduct;

Student Discipline (in general)

Students are not permitted to engage in misconduct, such as the following:

- 8. downloading and viewing obscene pictures, and reading or distributing of obscene materials on campus;
- 9. the use of HKMU and LiPACE facilities without authorization or for purposes that are not connected with academic study or learning;
- 10. defamation of, assault on or battery against any student or employee of the Institute;
- 11. willful damage to or defacement of any property of the University;
- 12. theft, fraud, misapplication of University funds or property of any kind;
- 13. betting and gambling;
- 14. abuse of or unauthorized use of the name of the University or the Institute that puts the name of the University/Institute into disrepute;
- 15. harassment, discrimination, vilification or victimization involving issues of equal opportunities;
- 16. a breach of personal data privacy; or
- 17. engaging in and carrying out any illegal act.

Thank You

學生事務處 Student Affairs Office (SAO)



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香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

學生事務處 Student Affairs Office

職業指導及就業服務 Career Education and Career Services

獎學金與經濟援助 Scholarship and Financial Assistance

學生發展與活動 Student Development and Student Activities

輔導服務及支援 Counselling Services and Support

其他服務 Other Support Services



職業指導及就業服務 Career Education and Career Services

升學/就業展覽及講座 Articulation/ Career Fairs and Talks











工作坊及機構探訪 Workshops and Company Visits











獎學金與經濟資助 Scholarship and Financial Assistance

全日制課程學員可申請政府提供的學生資助 Full-time Students are eligible to apply for the student financial schemes administered by Student Finance Office (SFO):

資助計劃 Scheme	毅進文憑 Diploma Yi Jin	高級文憑 Higher Diploma	文憑 Diploma
專上學生資助計劃 Financial Assistance Scheme for Post-secondary Students (FASP)			
學生車船津貼計劃 Student Travel Subsidy Scheme (STS)	V	✓	
專上學生免入息審查計劃 Non-means-tested Loan Scheme for Post-secondary Students (NLSPS)		✓	
擴展的免入息審查貸款計劃 Extended Non-Means-Tested Loan Scheme (ENLS)	V		✓
持續進修基金* Continuing Education Fund (CEF)*		✓	✓
毅進文憑學費發還 Diploma Yi Jin Tuition Fee Reimbursement	~		



獎學金 Scholarship

自資專上獎學金計劃 Self-financing Post-secondary Scholarship Scheme (SPSS)

獎學金計劃 Scholarship Scheme	金額 Amount
卓越表現獎學金 Outstanding Performance Scholarship (OPS) 為獎勵有傑出表現的學生而設。 To give recognition to the performance of outstanding students.	\$30,000
最佳進步獎 Best Progress Award (BPA) 為鼓勵和表揚有顯著進步和改善的學生而設。 To encourage and recognize students with significant progress and improvement.	\$10,000
才藝發展獎學金 Talent Development Scholarship (TDS) 表揚在非學術領域取得成就或嶄露才華的學生,支持他們進一步發展他們的才能。 To recognize students who have demonstrated achievements or talent in non-academic areas and provide support for these students to further develop their talent and potential.	\$10,000
外展體驗獎 Reaching Out Award (ROA) 支持由院校提名的優異學生到香港境外,參加由院校舉辦或認可的學習、實習或服務計劃,以及國家、地區和國際性活動及比賽。 To support meritorious students who are nominated by institutions to participate in learning, internship or service programmes, as well as national, regional and international events and competitions that are conducted outside Hong Kong.	\$10,000
展毅獎學金 Endeavour Scholarship (EDS) 嘉許在學業及其他方面追求卓越、值得表揚而有特殊教育需要的學生。 To give recognition to deserving post-secondary students with Special Educational Needs (SEN) in the pursuit of excellence in academic and other areas.	\$15,000



獎學金 Scholarship

LiPACE 獎學金計劃 LiPACE Scholarship Scheme

獎學金計劃 Scholarship Scheme	金額 Amount
LiPACE 學業成績卓越獎 LiPACE Outstanding Academic Achievement Award 表揚及鼓勵成績優異的學員,鼓勵學員於其修讀課程爭取最佳成績。To commend students with outstanding academic achievements in their respective programmes.	\$10,000
LiPACE 學生交流獎學金 LiPACE Student Exchange Scholarship 資助成績優異的學員到香港境外參加交流活動,擴闊視野。 To support outstanding students participating in exchange programmes in Mainland China or overseas to broaden their horizons.	\$5,000



獎學金 Scholarship

優異學術表現獎 Excellent Academic Achievement

學員如在個別科目成績優異,可按其科目成績/等級獲頒課程代用券用作繳付學費。

Students who have performed outstandingly in individual courses will be awarded course coupons for payment of tuition fee.



學生組織 Student Societies Facebook: <u>www.facebook.com/lipacestudentsocieties/</u>













學生大使計劃 Student Ambassadors Scheme(SA)



















學生活動 Student Activities



















交流計劃 Student Exchange Visits



LIPACE ECE
VIRTUAL EXCHANGE SERIES
STATION 3 - TAIWAN

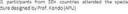


台灣大仁科技大學 幼兒**STEAM**教育短期研習課



Education - Virtual International Exchange (APU)











"This cooperation with APU students has really benefited me a lot. After this study, I learnt a lot from APU and I am very happy to communicate with Japanese and foreigners. In addition, this cooperation allows me to have a deeper understanding of being a global citizen, which can help me in learning, setting goals and facing different challenges in the future. I look forward to having more opportunities to interact with Japanese students in the future."

1111

其他學習體驗 Other Learning Experiences









輔導及支援 Counselling Services and Support

個人成長及輔導服務Personal Growth and Counselling

• 駐校輔導員School-based counsellors

特殊需要學生支援服務 Support for Students with SEN

•特別考試安排 Special Examinations Arrangement



其他服務 Other Support Services

• 儲物櫃租借 Locker Rental

• 義工服務 Volunteer Service

• 實習及就業服務 Internship & Jobs

領取學生證及港鐵學生乘車優惠計劃申請 Student Card Collection and Application for MTR Student Travel Scheme

港鐵學生乘車優惠計畫 MTR Student Travel Scheme

- ✔任何年齡在25歲或以下的全日制學生 Students who are aged 25 or below and are currently enrolled on a full-time programme
- ✓港鐵需約2-3星期處理申請,建議同學於9月30日前辦理相關手續 It takes about 2-3 weeks for the MTR to process the application, students are recommended to apply before 30 September

如您於2022年10月31日有效期屆滿時仍未延續八達通上的「學生身分」,則使用該個人八達通乘搭港鐵時,須繳付成人車資 If your "Student Status" expires on 31 October 2022and is not Renewed, full adult fares will be deducted from your Personalised Octopus when you travel on the MTR

網上遞交申請

可透過港鐵流動應用程式或港鐵網站遞交申請 Apply the Scheme through MTR Mobile App or MTR Website



English Version 英文版本



Chinese Version 中文版本



Via MTR Mobile 透過 MTR Mobile

✔申請程式可參閱學員專區(全日制課程)內的申請教學及教學影片 For the application procedure, please refer to the communication kit with a tutorial video



領取學生證 Collection of Student Card

學生必須在領取學生證前完成網上入學問卷調查

Students <u>MUST</u> complete the Online Entry Survey before collection of Student Card



https://hkmu.qualtrics.com/jfe/form/SV_difI42TSrjRpgNw

學生事務處地址及聯絡方法 How To Find Us



葵興校園 10樓 K1010-A室 Room K1010A, 10/F, Kwai Hing Campus (KHC)



lipace_sao@hkmu.edu.hk



3120-9988



Thank you





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香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

- 1. Holders of any qualifications mentioned below:
- (a) A locally accredited **sub-degree** (at QF Level 4) or a post-secondary diploma offer by a recognized university or higher education institute overseas, or
- (b) A locally accredited **Bachelor's degree or above (at QF Level 5 or above)** or a Bachelor's degree or above offered by a recognized university overseas.

The qualification should be awarded by a university or institute where the <u>medium of instruction and assessments of this qualification must be in English</u>. This includes UK and colonies, US (mainland and territories), Canada, Australia, New Zealand, South Africa (must be in English speaking, not Afrikaans), Ireland and Singapore. Other English-medium universities in the British Commonwealth will be considered on a case-by-case basis.



2. Completion of a prior English course at QF Level 3/4 or above

The course should be non-career specific.

(e.g. Business English courses and English courses for Tourism will **not** be considered.)



3. Holders of a public examination qualification from a recognized examination body

	QF Level 3 English for Communication I	QF Level 4 English for Communication II	QF Level 4 English for Communication III
HKDSE Level 3 or above	✓		
HKALE/GCE A-level Grade D or above	✓		
IELTS 6.0 or above overall and a minimum of 5.5 for each individual component	✓		
IELTS 6.5 or above overall and 6 in listening and speaking component	✓	✓	



3. Holders of a public examination qualification from a recognized examination body (cont.)

	QF Level 3 English for Communication I	QF Level 4 English for Communication II	QF Level 4 English for Communication III
IELTS 6.5 or above overall and 6 in reading and writing component	✓		✓
TOEFL scored -60 (iBT)	✓		
TOEFL score -79 (iBT)	✓	✓	✓
TEFL/TESOL certification, Or CELTA holder	✓	✓	✓

The results of IELTS and TOEFL must not be more than 2 years from the date of the test or final examination to the date of commencement of study at LiPACE.



Putonghua 普通話

- 1. 普通話水平測試60分或以上(三級乙等)及相關修讀證明或
- 2. 教師普通話基準試達標成績 或
- 3. 曾修讀與「PTH3026CF/P Putonghua in Use 普通話運用」相似的課程,需達資歷架構級別三級或以上,並提供已修讀課程的課程大綱、成績表及畢業證書





For FHDECE/PHDECE Higher Diploma in Early Childhood Education

Maximum no. of courses to be exempted: 3



Documents required for exemption application



- Course Issues Application Form
- Qualification certificate awarded by a recognized university/institute/examination body; or
- Syllabus from a prior course providing information on learning outcomes, academic standard, coverage, duration and assessment criteria



Application deadline:

FHDECE – 19 September 2022 (Monday)



Course Issues Application Form



Course Issues Application Form

(For All LiPACE Programmes – Except Diploma Yi Jin / Overseas Degree)

Please return this form with the supporting documents (if any) to the Service Counter at Kwai Hing Campus. Payment could be made by EPS/Credit Card/UnionPay/crossed cheque payable to "Hong Kong Metropolitan University".

1. Personal Particulars

ame: Mr. / Ms (English)		lish)	(Chinese)
HKID / Passport No.:	Student No.:	Contact Phone No.:	
Email:	Study Programme:	T. W.	
Correspondence Address:			
If you would like to change your persona	al contact information in our student record, please	tick "√" as appropriate and complete the re	elevant information.

2. Item(s) of Application (Please tick "√" as appropriate)

Your application will only be processed after the administrative fee is settled (which is non-refundable unless other specified, regardless of whether your application is approved or not).

	ltem	Non-refundable* Administrative Fee	Remarks
□ a)	Exemption: Individual courses in Certificate / Diploma / Associate Degree / Higher Diploma	\$470 per course	Please list and provide the copies of relevant documents in support of your application. Application must be made no later than 2 weeks after the commencement of a semester.



Staff contacts

Head of Languages			
Ms. Sylvia SZE	swsze@hkmu.edu.hk	3588 7854	
English for Communication I & II			
Ms. Melissa YEUNG myleung@hkmu.edu.hk 3588 7861			
English for Communication III			
Ms. Heidi CHENG hcheng@hkmu.edu.hk		3588 7872	
Putonghua in Use 普通話運用			
Dr. CHEUNG Tao	tcheung@hkmu.edu.hk	3120 9709	



Textbook
English for Communication I



1171 LIPACE

香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

Textbook for "English for Communication I"

ENGLISH FILE

Intermediate MultiPack A

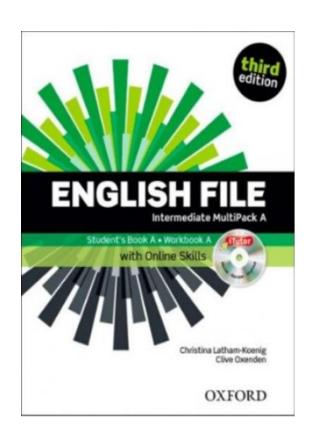
Student's Book A • Workbook A Oxford University Press ISBN 9780194909624

Original Price: \$392

Special Price for LiPACE students: \$315

MAN YUEN BOOK CO., 文苑書店 45 G/F, Parkes Street, Kowloon 九龍 佐敦 白加士街45號 (Jordan MTR Exit C2) 佐敦地鐵站C2出口

Tel: 2730 0594 11:00 - 20:30





Thank You!

3i Initiatives,
English for
Academic Articulation
&
Employability



Prepared by: Ms. Betty Li

- •bmli@hkmu.edu.hk
- •Tel & WhatsApp 31209948



香港都會大學 李嘉誠專業進修學院 Hong Kong Metropolitan University Li Ka Shing School of Professional and Continuing Education

3i Initiatives

with One World Club

Monthly Cultural Events

- -Inclusiveness
- -Internationalisation-inplace
- -Intercultural awareness (for businesses)





















3i Initiatives with One World Club Monthly Cultural Events

Academic Articulation and Employability

English for Academic Articulation

- Academic Study Skills Learning Package + Workshops
- IELTS Preparation
- Preparation for further studies
 - Application process guidance
 - Including (Etiquette, CV/ Resume, Personal Statements, Interviews)







Academic Articulation and Employability

English for Employability

- TOEIC (Test of English for International Communication)
- Preparation for job hunting
 - Application process guidance
 - Including (Etiquette, CV/ Resume, Interviews)



3i Initiatives, English for Academic Articulation & Employability

Ms. Betty Li
bmli@hkmu.edu.hk
Tel & WhatsApp 31209948







路德會專上學生全人發展服務

Objectives of Counselling Service 輔導服務目的

• To facilitate students' personal growth and their adaption to campus life 促進學生個人成長及對校園生活的適應

 To assist students to have a better understanding and a greater resilience in facing problems

協助學生有更好的自我認識及面對困難的心理韌性

Counsellors 輔導員

Ms. Chan Ka Wing 陳嘉穎姑娘 (Joyce)



• MON, WED, FRI:

Kwai Hing Campus (KHC)

星期一、三、五:葵興校園

Mr. Wong Yan Lung 黃人龍先生 (Alan)



• TUE, THU, :

HKMU-CITA Campus (MCC)

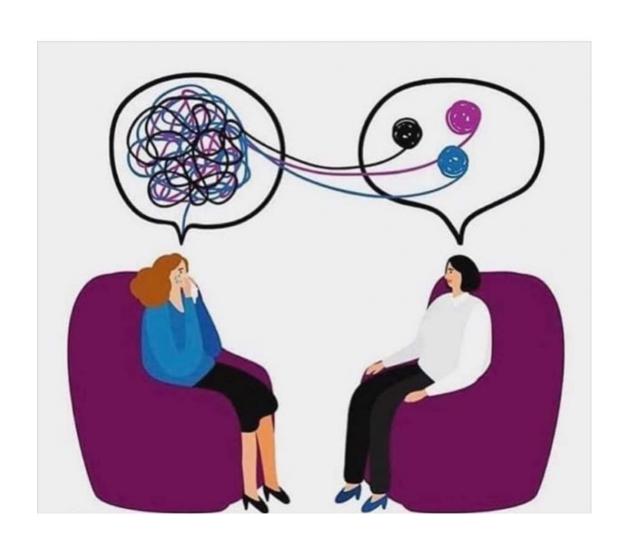
星期二、四: 荔景校園

Service Target 服務對象

• Students of full-time programmes

全日制課程學生

Individual Counselling 個別輔導



Individual Counseling 個別輔導

We hope to facilitate students' growth in the following aspects in the psychological counselling:

我們希望透過心理輔導促進同學在以下範疇的成長:

- Emotion management 情緒管理
- Adjustment to tertiary study 學習上的適應
- Interpersonal relationship 人際關係
- Dating issues 戀愛
- Family relationship 家庭關係
- Others 其他

Contact Us 聯絡我們

Appointment with Counsellors: 約見輔導員:



	Kwai Hing Campus (KHC) 葵興校園	HKMU – CITA Campus (MCC) 荔景校園
Stationing Hours 駐校時間	Every Monday, Wednesday and Friday 9:30 a.m. to 5:30 p.m. 逢星期一、三、五 上午九時三十分至下午五時三十分	Every Tuesday and Thursday 9:30 a.m. to 5:30 p.m. 逢星期二、四 上午九時三十分至下午五時三十分
Counselling Room 輔導室	Room K0906 K0906室	Room 508 508室
Tel. no. 聯絡電話	3120-9770	3588-7982

Programs 活動

• Self Understanding 自我認識

• Interpersonal Communication 人際溝通

• Leadership Training 領袖訓練

• Community Participation 社區服務



Enjoy your campus life in LiPACE and Feel free to contact us!



Appointment with Counsellors 約見輔導員

