### Arrival Kit for Non-local Taught Postgraduate Students 2024/25

2024/25 非本地授課式研究生 迎新指南

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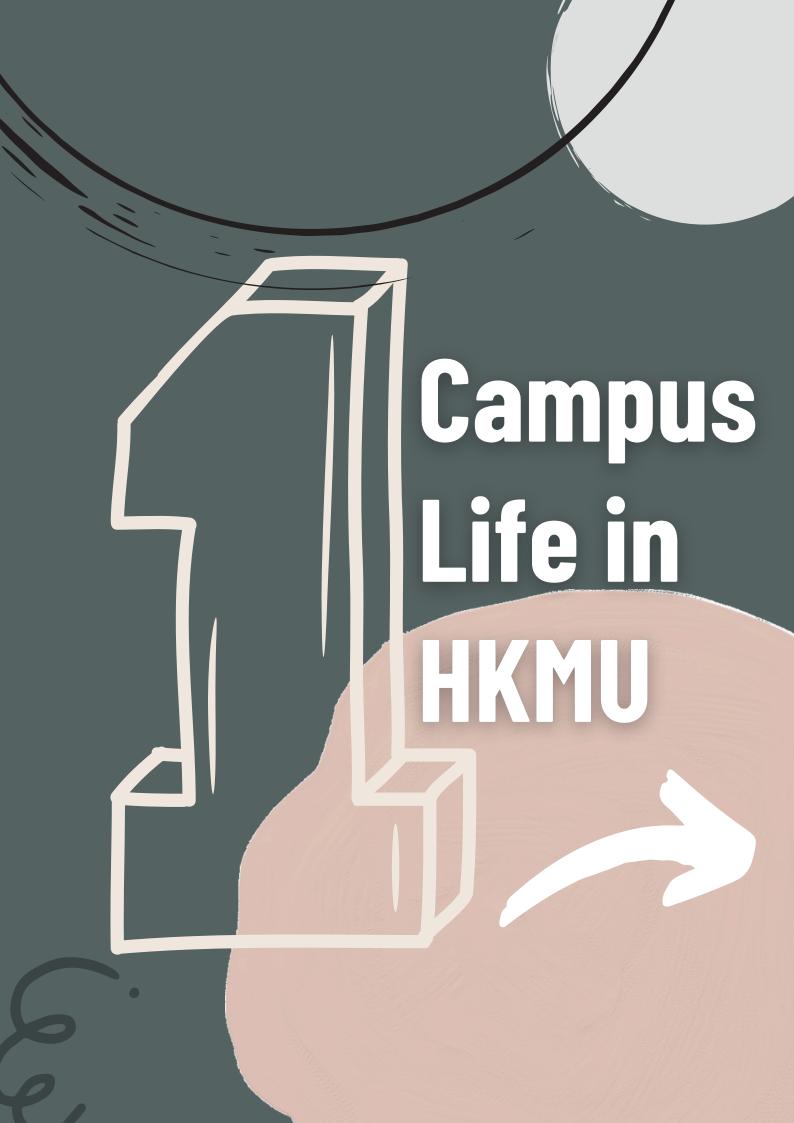
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### HKMU at a Glance 香港都會大學簡介

### 3 Campuses 三大校園



Main Campus (MC) 正校園



Jockey Club Campus (JCC) 賽馬會校園



Jocke<mark>y Club Institute</mark> of Healthcare (IOH) 賽馬會健康護理學院

### 7 Schools 七所教學學院



School of Arts and Social Sciences 人文社會科學院



Lee Shau Kee School of Business and Administration 李兆基商業管理學院



School of Education and Languages 教育及語文學院



School of Nursing and Health Studies 護理及健康學院



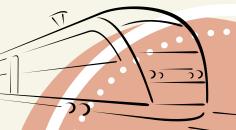
School of Science and Technology 科技學院



School of Open Learning 公開進修學院



Li Ka Shing School of Professional and Continuing Education (LiPACE) 李嘉誠專業進修學院



### Taking MTR 乘搭港鐵

To Ho Man Tin Station, leave at exit B2/A3 經觀塘線/屯馬線到何文田站(B2/A3出口)

Check MTR's website for more details 有關港鐵的資訊,可參閱以下網頁:





Taking bus/ minibus 乘搭巴士/小巴:

You can check the routes of bus/minibus which travels via HKMU in the following website.
同學可從以下網站尋找途徑 都大的巴士或小巴路線。



# Travelling to HKMU 前往都大



Taking Urban Taxi "Red taxi" 乘搭市區的士(紅色)

You can use the instructions in Chinese and English to ask the taxi driver to take you to HKMU. 你可以利用中文和英文的說明,請的士司機把你帶到都大指定校園。

### HKMU Addresses 都大位置:

Main Campus (MC) 正校園	30 Good Shepherd Street Ho Man Tin, Kowloon 九龍何文田牧愛街30號
Jockey Club Campus (JCC) 賽馬會校園	81 Chung Hau Street, Ho Man Tin, Kowloon 九龍何文田忠孝街81號
Jockey Club Institute of Healthcare (IOH)	1 Sheung Shing Street, Ho Man Tin, Kowloon

賽馬會健康護理學院

九龍何文田常盛街1號

# Getting Started at HKMU

### Student Account 學生帳戶

HKMU account is provided to students to allow them accessing a wide variety of HKMU online services, including but not limited to MyHKMU, Student Email, OLE, eLibrary and Wi-Fi.

都會大學提供HKMU帳戶給同學,使其能使用HKMU的網上服務,包括 MyHKMU、學生電郵、OLE、電子圖書館、Wi-Fi等。

#### Format of username:

Lower-case "s" + the first seven digits of your student number.

#### Password:

Students can use a Single
Password for all HKMU online
services. New students have to
create a new Single Password in
order to activate the account.

Single Password Management

### 用戶名稱格式:

小寫 "s" + 學生編號的頭七位數字

#### 密碼:

同學憑「統一密碼」可以使用所有 HKMU的網上服務。新生需建立一個 新的單一密碼以啟動學生帳戶。



統一密碼管理

### **MyHKMU**

MyHKMU is a portal that serves as your single entry point for all of the University's online services and resources.

MyHKMU是使用都大所有網上服務和 資源的統一網頁。

### Through MyHKMU, you can:

- access all of the University's online services more quickly
- personalize the content and appearance of your page to make it easy to use
- communicate with the University for important and personalized messages

### 透過MyHKMU可以讓你:

- 更快捷的使用都大大部分的網上 服務
- 因應自己最常瀏覽的資訊,設定 一個個人化的網頁
- 接收大學所發出的個人通訊

Technical Support 技術支援

Tel 電話: 2711 2100

Email 電郵: itohelp@hkmu.edu.hk

### Online Learning Environment 網上學習系統

To provide students with the best educational support, HKMU developed the Online Learning Environment (OLE) which provides the following functions:

- Content Delivery
- Administration
- Communication

為了讓同學有更優質的教學支援,香港 都會大學開發了網上學習系統。同學可 在此網上系統使用以下功能:

- 讀取教材
- 學科管理
- 通訊交流

Login to OLE: 登入至網上學習系統:



### Wi-Fi Network on Campus 校園無線網絡

To connect University Wi-Fi, first time set-up on the mobile/ wireless device is required. Please refer to the guidelines below.

同學需在手機/無線設備上進行首次設置,以連接校園網絡。設置方法請參閱以下網站。







Apple IOS

### Microsoft 0365 Email 學生電郵

HKMU provides Microsoft 0365 email accounts to all students as the primary means of communication with the University. All academic and administrative information will be sent to Microsoft 0365 email account.

都大提供Microsoft 0365電郵帳戶予所有 已註冊學生,作為與大學溝通的主要渠 道。所有學術及行政資訊,將會透過此 帳戶發送給學生。

#### **Email Address:**

Student Account + @live.hkmu.edu.hk (e.g. s1234567@live.hkmu.edu.hk)

#### Account and Password:

The same as your student account and single password.

### 學生電郵地址:

學生帳戶名稱 + @live.hkmu.edu.hk (例: s1234567@live.hkmu.edu.hk)

### 帳戶及密碼:

與學生帳戶名稱及單一密碼一樣

For details, please refer to the QR code below. 詳情請參閱以下二維碼。



### Student Visa Matters 學生簽證事宜

### Student Visa 學生簽證

All non-local students must get a valid student visa or entry permit to study in HKMU.

俗稱「粉簽」,所有非本地學生必須獲 得有效的簽證或進入許可才可在都大就 讀。

### Electronic visas (e-VIsa) 電子簽證

Starting from 28 December 2021, the Immigration Department has launched the e-Visa. All newly issued visas will replace entity visas with e-Visa

入境事務處自2021年12月28日起推出電子簽證,所有新發出的簽證將以電子簽證取代實體簽證。

Sample of Landing Slip 入境標籤的樣本



### Enquiry 查詢:

Admissions and Enrolment Team (Taught Postgraduate), Registry 教務處入學及註冊組(授課式研究生課程)

**2768-6606** 

regae@hkmu.edu.hk



### Landing Slip 入境標籤

Upon arrival to Hong Kong, you will receive a landing slip issued by the Hong Kong Immigration Department. The landing slip will include your English name, travel document number, arrival date, conditions and limit of stay in Hong Kong.

This is an important document and you must keep it with you throughout your study in HKMU. You will also be required to submit a copy of the landing slip to the University for record.

俗稱「小白條」,在入境香港時,你將獲發入境標籤。入境標籤上會載有持有人的英文姓名、證件號碼、入境日期、在港的逗留條件和期限等資料。

這是一份重要文件,請同學小心保管。同學 於領取學生證時,需向教務處入學組提交入 境標籤影印本。

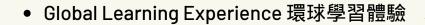
### Student Affairs Office 學生事務處

Student Affairs Office (SAO) provides services to enhance the study life of students, so that they can take full advantages of the academic opportunities provided by the University.

學生事務處提供不同類型的服務,豐富同學的 校園生活,讓同學能充分把握大學提供的學習 機會。

## Services provided by SAO including 學生事務處提供的服務包括

- Career and Internships 就業及實習
- Scholarship and Awards 獎學金及獎項
- Financial Assistance 學生資助



- Leadership Development 發展領袖能力
- Community Engagement 社會參與





- Student Organizations 學生組織
- Sports and Physical Education 運動及體育
- Counselling and Development Services 學生輔導及支援



For more details, please refer to below website:

更多詳情,請參閱以下網站:

www.hkmu.edu.hk/sao



### Student Counselling Services 學生輔導服務

As a freshman, you may have a lot of adjustments to make. Counsellors are willing to listen to your concerns. They would also help you to focus on the issue, sort things out and explore for ways to cope and make positive changes.

初來報到,同學或許需要在各方面適應,輔導員願意聆聽你的 擔憂,並幫助你釐清問題癥 結,找出不同解決方法。

For more details, please refer to the QR code below: 詳情可參閱以下二維碼:



Contact No.

聯絡電話:

2768 6205

Email

電郵地址:

sao\_scs@hkmu.edu.hk

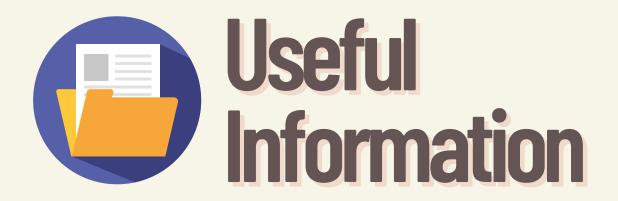
Office

聯絡地址:

Room A0636, 6/F, Block A, Main Campus

正校園A座6樓A0636室

Office Hours 辦公時間: 9:30am - 5:30pm (Lunch Hour: 1:00pm - 2:00pm) 上午9時30分至下午5時30分(午飯時間:下午1至2時)



### **Course Enrollment**

### 科目註冊

Students shall select courses before the commencement of each academic term according to the requirement of your programme.

根據大學規例,學生必須於每個學期辦理科目註冊手續。

You can review the Advice Sheet of your programme on the Online Registration System to find out what courses you are required to take.

同學需登入科目註冊系統後,檢閱《選科建議表》以了解你要修讀之科目。

Taught Postgraduate Students > Course Enrolment

### Course Enrolment

- Academic Records
- **General Requirements**
- Programme Regulations
- Advice on Course Selection
- Course Registration
- Course Choice Advisement
- Course Search
- Course Registration System.
- Check your Course Enrollment
- Class Schedule and Timetable
- Deferment of/Withdrawal from Studies



User Guide for Online **Course Registration** 

網上科目註冊指南

Enquiry 查詢:

Admissions and Enrolment Team (Taught

Postgraduate), Registry

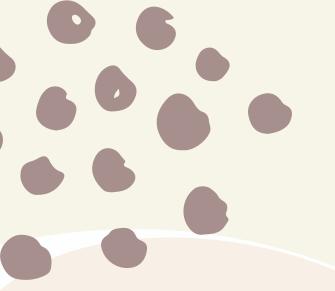
教務處入學及註冊組(授課式研究生課程)



2768-6606



regae@hkmu.edu.hk



# 學生流動應用程式 Student Mobile

It extends HKMU student self-service to mobile devices, and allows you to: 這是HKMU學生自助服務延伸至流動設備而開發的應用程式。它讓同學可:

App

- view personal information 查看個人資料
- view the academic records 查看學術記錄
- view the enrolled course code, title, and class location 查看科目時間表
- sync the enrolled class/ exam schedule in your mobile phone 同步上課或考試日程至手機
- submit student photos 遞交學生照片
- view tutor details 查看導師資料
- enquire assessment result 查詢評分結果
- view student announcement 查看學生公告
- access the e-Library 到訪電子圖書館
- access the Online Learning Environment (OLE) 到訪網上學習系統(OL<mark>E)</mark>
- enquire room availability 查看課室可用情況
- enquire IT facilities 查看IT設施可用情況
- send student feedback 作出意見回饋

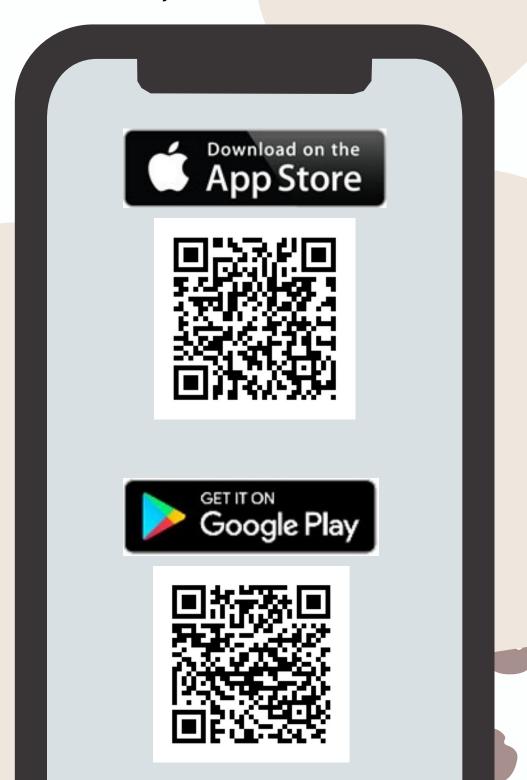
### Getting Started 開始使用

The HKMU Student Mobile App is available through the Apple App Store and Google Play.

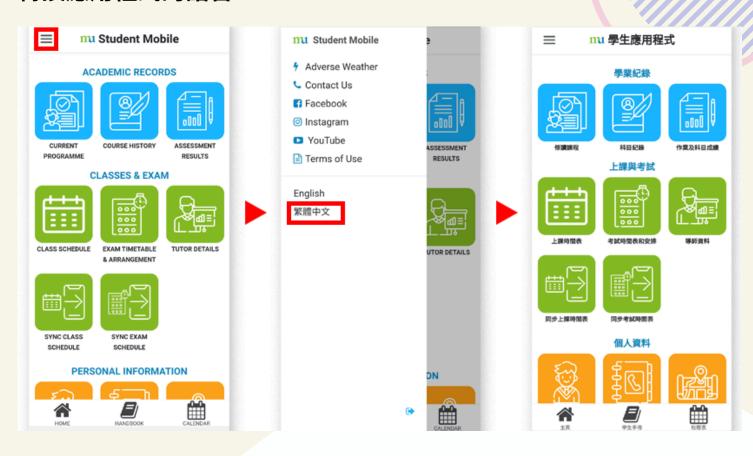
你可以前往Apple App Store或Google Play下載學生流動應用程式。

Remarks: The App uses the same User ID and password as MyHKMU.

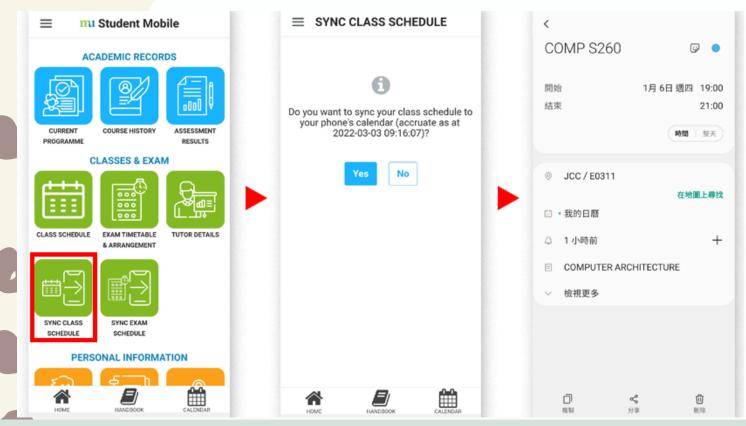
備註:應用程式使用與MyHKMU相同的用戶ID和密碼。



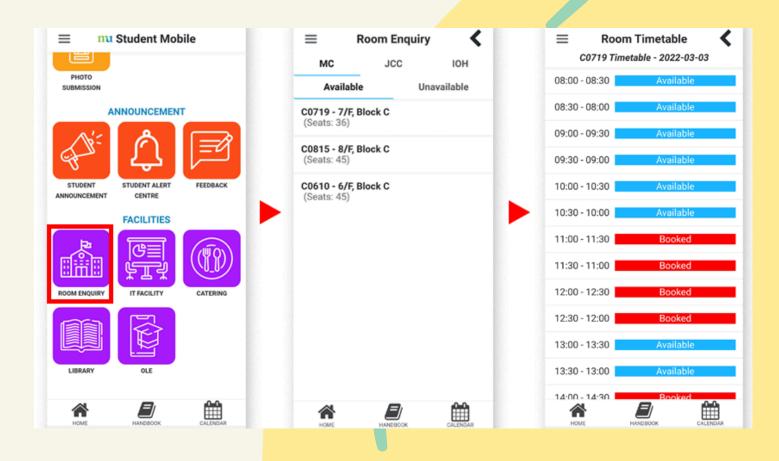
### Switch language between English and Chinese 轉換應用程式的語言



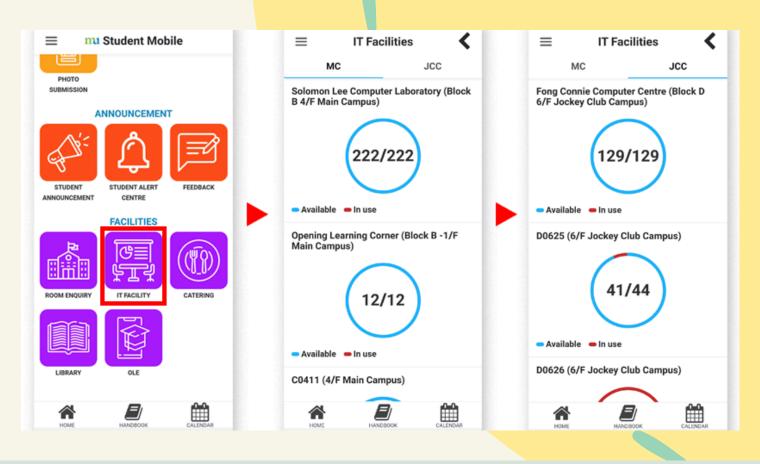
## Sync your class schedule in your mobile phone 同步上課日程表至手機



## Enquire room availability at different campus locations 查看課室可用情況



## Check PC availability at different laboratories / computer centres 查看IT設施可用情況



### **Campus Amenities** 校園設施

There are various amenities for students to use in each campus, including but not limited to Activity Room, Student Lounge, and Pantries.

各個校園都有不同的設施給同學使用, 包括活動室、學生休息室、茶水間等。







Jockey Club Institute of Healthcare provides a wealth of learning and new amenity facilities for students to enjoy.

賽馬會健康護理學院提供嶄新的教學設 施、休憩空間及全新的活動場地給同學 使用。



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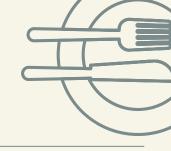
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### **Campus Catering** 學校飲食



There are different catering facilities on the campuses. 校園內有不同膳食設施。

### Main Campus 正校園 (MC):

# **MU CAFE**

**MU Cafe** 

### Jocky Club Campus 賽馬會校園 (JCC):



Jubilee Club 銀禧閣



MU Club 大學會所

### **Jockey Club Institute of Healthcare** 賽馬會健康護理學院(IOH):



IOH Mini-Café





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# Adverse Weather Arrangement 惡劣天氣安排



Adverse Weather Arrangements for Various Activities: 惡劣天氣活動安排:







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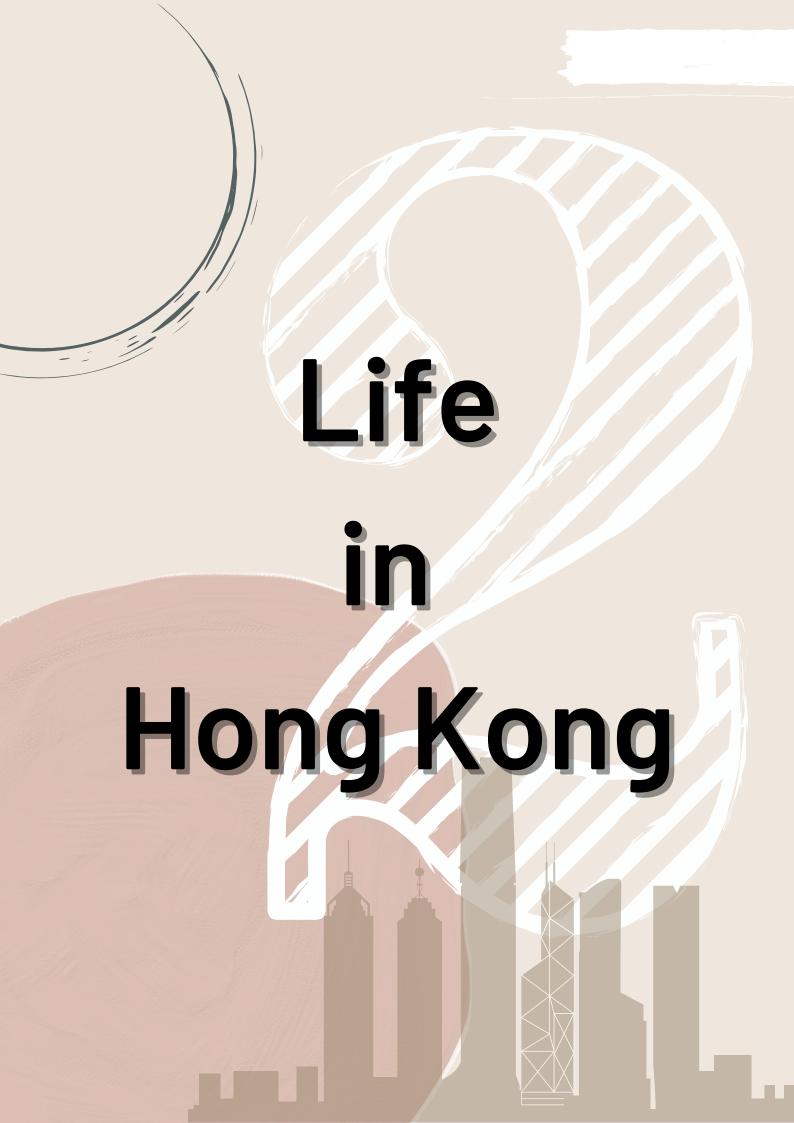


# Useful Contacts 常用聯絡方式

You can check the useful contacts of various departments of HKMU with the link below (page 72):

大學各部門的常用聯絡方式,同學可參閱學生手冊(第142頁):





### Arrival Checklist 抵港注意事項

Applying for Hong Kong Identity Car 申請香港身份證
Creating bank account 申請銀行戶口
Purchase mobile phone card 購買電話卡
Purchase Octopus Card 購買八達通



### **Applying for Hong Kong Identity Card** 申請香港身份證

According to the Registration of Persons Ordinance, you are required to apply for a Hong Kong Identity Card (HKID Card) within 30 days upon entry to Hong Kong. 根據香港法例,同學需在抵港後30天內申請香港身份證。

Steps of Application 申請步驟:

You must apply in person at the Registration of Persons Office of the Immigration Department. You are suggested to make an advanced booking through the Online Appointment Booking System.

同學需要親自到香港入境事務處的人事登記辦事處申請。建議同學先透過網上預約 服務進行預約。

Online Appointment Booking System:

網上預約服務:



The nearest Registration of Persons Office is located at Cheung Sha Wan. 最近都大的人事登記辦事處位於長沙灣的九龍辦事處。

For more details:

更多詳情:



# Creating bank account 申請銀行戶口

You can create a bank account at the Bank of China (Hong Kong) on campus or any other bank in Hong Kong.

同學可於校內的中國銀行(香港)或其他銀行開設銀行戶口。

You may refer to the following website for the information of 20 retail banks in Hong Kong: 香港20間零售銀行的資料可參閱香港金融管理局的網站:







CREDITCARD

You can visit the stores of mobile network operators to subscribe mobile service plans or purchase SIM cards.

同學可到流動網絡營辦商的門市申請上台服務或購買電話卡。

For details, please visit the website of Office of the Communications Authority:

詳情可參閱通訊事務管理局辦公室的網站:





### Purchase Octopus Card 購買八達通

Octopus is a smart contactless payment tool that is widely used for public transport, dining, shopping, and more.

八達通是一款非接觸式支付工具,被廣泛應用於公共交通、食肆及零售商戶等。

Students aged 25 or below who are currently enrolled in full-time day courses can apply a Personalized Octopus with "Student Status" to enjoy MTR concessionary fares. Eligible students can apply through the MTR Online Application Platform directly. Hardcopy Form and School Endorsement is NOT required.

25歲或以下的全日制學生可申請「學生身分」個人八達通, 以享用港鐵特惠車費優惠。合資格學生可透過港鐵網上申請 平台直接申請,無須填寫紙本表格及回校蓋校印。

> For details, please visit the following QR code. 詳情請參閱以下二維碼:



### Accommodation 住宿

# Self-arranged Accommodation 出租居所資訊

Non-local students may need to look for private accommodation in Hong Kong due to limited bed places of HKMU Co-ordinated Off-campus Accommodation. You can check the following website for advices and rental information prepared by the Student Affairs Office.

因大學統籌校外住宿的宿位有限,部分非本地學生需另租房屋居 住。學生事務處準備了《非本地生在港住宿資訊》,讓同學了解 在香港租屋時需要注意的事項。



### Public Transportation 公共交通資訊

There are many types of public transportation in Hong Kong. Common ones are subways, minibuses, buses, taxis, ferries and so on. 香港有很多種類的公共交通工具。常見的有地鐵、小巴、巴士(公交車)和的士(出租車)等。

For more details, please refer to the following websites. 更多詳情可參閱以下網站:



Transport Department 香港運輸署



Hong Kong Tourism Board 香港旅遊發展局





## Dining 飲食資訊

There are many restaurants around HKMU. 校園附近有許多食肆。

Homantin Plaza 何文田廣場	Learn more: 詳情瀏覽:
Oi Man Plaza	Learn more
愛民廣場	詳情瀏覽:

You can also search restaurants on the following platform: 同學亦可透過以下平台搜尋餐廳:



### Shopping 購物

You can visit the website of the Hong Kong Tourism Board to discover more about Hong Kong's shopping spots.

同學可在香港旅遊發展局的網站發掘香港好去處, 善善用課餘時間遊覽香港。





### CULTURAL EXPLORATION

iM Guide is a mobile application which offers descriptions on museum exhibits. You can get use of this while exploring the museums.

同學可利用「智博行」應用程式提 供的博物館導覽服務,讓你在參觀 時能更深入了解展品。



Hong Kong Heritage Museum 香港文化博物館



M+ Museum M+博物館



Hong Kong Space Museum 香港太空館



Hong Kong Palace Museum 香港故宮博物館



Hong Kong Museum of History 香港歷史博物館



Xiqu Centre 戲曲中心



Hong Kong Museum of Art 香港藝術館



Tai Kwun 大館

iM Guide 智博行





iPhone Andriod

# Hong Kong Weather 香港天氣

Hong Kong has a subtropical climate. The temperature and humidity are rising in the spring. It is hot and humid in the summer which the temperature can exceed 31°C. In the autumn, there are comfortable temperatures. In the winter, it is cool and dry.

香港屬於四季分明的亞熱帶氣候。春季和暖潮濕;夏季炎熱潮濕,平均氣溫攝 氏26至31度;秋季氣溫宜人;冬季清涼乾爽,平均氣溫攝氏12至20度。

When there is heavy rain or typhoon, Hong Kong Observatory will issue different degrees of warning signals. There is a special arrangement of various activities under adverse weather, please click here (hyperlink) for the guideline.

當下暴雨或颱風逼近時,香港天文台會發出暴雨或颱風警報,上課安排或受影響,請參閱「惡劣天氣安排」。

For details of Hong Kong's weather, please refer to the website of the Hong Kong Observatory

有關香港氣候詳情,可參閱香港天文台網頁:

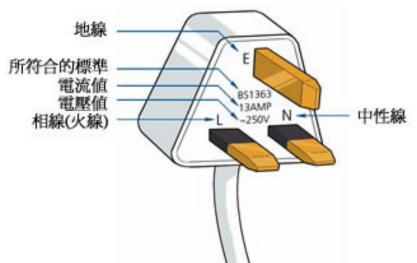
"MyObservatory" weather app developed by the Hong Kong Observatory: 「我的天文台」應用程式:

# Tips for Choosing Electrical Appliances 選購電器須知

The standard electrical voltage in Hong Kong is 220V a.c.. Please pay attention that any electrical appliance of rated voltage less than 200V a.c. must not be connected directly to the 220V a.c. household power supply system in Hong Kong. Otherwise, it may damage the appliance and cause fire.

香港的電壓是220伏特。同學<mark>需注意,任何低於200伏特</mark>的電器都不可直接<mark>接駁</mark>到香港的電力供應系統,以免電器損壞及引致火警危險。

A 3-pin UK-style plug is mainly used in Hong Kong. Students must buy and use an electrical appliance fitted with a 3-pin plug which complies with the safety requirements. 香港以英式三腳插座為主,同學所選購及使用的電器必須裝有符合安全規格的三腳插頭。



3-pin plugs must be marked with all the information as shown on the diagram.

三腳插頭必須標示圖中的資料(圖)

Please do not buy or use any electrical appliance which is fitted with a 2-pin plug unless it complies with safety standard BS4573 or EN50075.

請同學不要購買或使用兩腳插頭的電器,除非該電器符合安全標準(BS4573或EN50075)。

For more safety tips for buying and using electrical appliances, please visit the website of Electrical and Mechanical Services Department

更多選購及使用電器安全須知,請參閱機電工程署的網站:



機雷丁程署



### Information on Healthcare 醫療資訊

Students can consider using the services provided by public and private hospitals if medical care is needed. Service charges of public hospitals are usually lower than that of private hospitals but waiting time for public hospitals would be longer.

若生病了,同學可使用公營或私營醫院及診所的醫療服務。公立醫院的服務收費一般較私家醫院低,但輪候時間較長。

### Emergency 緊急情況

You can get an ambulance by dialing "999". 可自行前往公營醫院的急症室或撥「999」 報警召喚救護車。

### Non-urgent situation 非緊急情況

You can consider using services provided by General/ Specialist Outpatient Clinics or Private Hospitals. 可利用普通科/專科門診或私家醫院及診所提供的醫療服務。

Public Hospital near HKMU: 最近都大的公立醫院: Kwong Wah Hospital 廣華醫院



For details, please visit the website of Hospital Authority. 詳情可參閱醫院管理局的網站:



# Information on Insurance 保險資訊

The University has a group personal accident insurance policy for all students participating in university related activities. 大學會為參與大學相關活動的同學提供團體保險,但並不包括醫療和健康保險。

For more details, please refer to the QR code below. 保障範圍與詳情可參閱以下二維碼:



You can consider purchase personal insurance depending on your own needs. 同學可按自身需要,選擇購買合適的個人保險,使在都大求學期間獲得保障。

### Cost of Living 日常開支

Before studying in Hong Kong, you are suggested to prepare the budget for the following items 來港讀書前,建議同學為以下開支作好安排:

- Tuition fee 學費
- Expenses for daily living 日常開支
- (Food 飲食, Entertainment 消閒, Transportation 交通,
   Personal items and etc. 個人用品等)



## Emergency Help 緊急求助

If you need help from the Police, Fire Services Department or an ambulance, please dial "999".

同學如遇到任何緊急情況,請即致電「999」報警求助。



### Crime Prevention Information 防止罪案資訊

If you suspect that you have fallen prey to a scam, you can dial "18222" which provides anti-deception consultation services.

倘若你懷疑自己已成為騙案的受害者,或需要諮詢服務,請致電反詐騙諮詢 熱線「防騙易18222」向警方求助。

# 提防偽冒「香港政府」釣魚式短訊 「時間報」的信息所名明確 即者認知的課題。 「中国的問題,可能可能是 「中国的問題, 「







### **USEFUL PHONE APPLICATIONS**

### 實用手機應用程式

Hong Kong Immigration Department 香港入境事務處



HKeMobility 香港出行易



iM Guide 智博行





App1933 - KMB. LWB 九巴龍運 1933



CitybusNWFB 新巴城巴





**iPhone** 

**Andriod** 

MTR Mobile



MyObservatory 我的天文台



Campus Life & Support Section
(Diversity, Inclusion & Non-local Student Support)
Student Affairs Office

學生事務處 校園生活及支援組(多元共融及非本地學生支援)

<u>Contact No. 聯絡電話</u> 2768 5949

Email 電郵地址 sao\_nls@hkmu.edu.hk

Website 網站

https://www.hkmu.edu.hk/sao/dinls/