

3. 請填寫你計劃選修之學科及學分（不少於 90 學分） Please indicate the courses you plan to take and respective credit-units (minimum 90 credit-units)

(i) 大學核心學科（9 學分） University Core courses (9 credit-units)

學科編號和名稱 course code and title	學分 No. of credit-units
UNI 1001ABW University Core Values	2
UNI 1011ABW Social Responsibilities	1
UNI 2001BCW# / UNI 2001BEW# Effective Communication and Teamwork	3
UNI 3001BCW# / UNI 3001BEW# Entrepreneurial Mindset and Leadership for Sustainability	3
# 請選擇一個學科，並刪去不適用者 Please select only ONE course, and delete as appropriate 合共 Total	9

(ii) 大學英語學科（6 學分） University English courses (6 credit-units)

學科編號和名稱 course code and title	學分 No. of credit-units
ENGL 1101AED University English: Reading and Writing	3
ENGL 1202EED University English: Listening and Speaking	3
合共 Total	6

(iii) 最少 75 學分選修自本校開設的 1000 或以上程度的本科生學科；其中不多於 21 學分在 1000 程度學科中取得，並最少 21 學分在 3000 或 4000 程度學科中取得。

At least 75 credit-units from any undergraduate courses offered by the University at 1000-level or above, of which no more than 21 credit-units shall be at 1000-level, and at least 21 credit-units shall be at 3000- or 4000- level.

3000 或 4000 程度學科編號和名稱 3000- or 4000- level course code and title 學分 No. of credit-units

1)	
2)	
3)	
4)	
5)	
6)	
7)	
8)	
(最少 21 學分 <i>At least 21 credit-units</i>) 合共 Total	

2000 程度學科編號和名稱 2000-level course code and title

1)	
2)	
3)	
4)	
合共 Total	

1000 程度學科編號和名稱 1000-level course code and title

1)	
2)	
3)	
4)	
(不多於 21 學分 <i>No more than 21 credit-units</i>) 合共 Total	

備註 NOTE

If space provided above is insufficient, please attach additional sheet(s) and submit it together with the completed R-BG form. 如以上填寫空間不敷應用，請另用紙張填寫並連同填妥的 R-BG 表格一併交回。

聲明 DECLARATION

本人明白以上所提供的資料，純粹作為大學提供適當輔導及參考之用。本人所提供的資料及大學所提供的意見，並不會對大學及本人日後於大學進修，構成任何約束力。本人亦已閱畢表格列載的「重要事項」，並同意遵守該等規例。

I understand that the above information is provided as a basis for discussion and advice. The information provided and the advice given subsequently will not bind the University or the undersigned in following the plan or the advice in future studies. I have also read the Important Notes of this form and agree to conform to the related Regulations.

學生 / 查詢人簽署 Signature of Student/Enquirer

日期 Date

重要事項 IMPORTANT NOTES

1. 你在此表格所提供的個人資料會用作一切學生及大學的行政管理用途。若你未能提供完整及準確的資料，大學可能無法提供你所需的學術及行政管理服務。大學會將你所提供的資料保密，但亦可能將資料交予大學有關人員及為大學提供服務的其他人員及機構。你有權查閱及改正你的個人資料，如有需要，請聯絡保障資料主任。
The personal data provided on this form will be used for student and University administration purposes. Failure to provide complete and accurate information may affect the provision of academic and administrative services to you. The University will keep the personal data provided confidential but may need to disclose it to appropriate personnel in the University and other parties providing academic and administrative services to the University. You have the right to request access to and correction of your personal data. If you wish to do so, please contact the Data Protection Officer.
2. 請將填妥的表格交回九龍何文田香港都會大學正校園 B 座地庫公開進修學院。
The completed form should be submitted to Basement, Block B, Main Campus, School of Open Learning, Hong Kong Metropolitan University, Ho Man Tin, Kowloon.
3. 大學將會以信件方式回覆。如於遞交表格後 10 個工作天內未收到任何消息，請致電 2768 6723/6743 與學院職員聯絡。
The reply will be sent by mail. If you do not receive any feedback within 10 working days after submitting this form, please contact us on 2768 6723/6743.