

# User Guide for Online Course Registration (Taught Postgraduate Programme)

## Important Points to Note

### 1. System Requirement

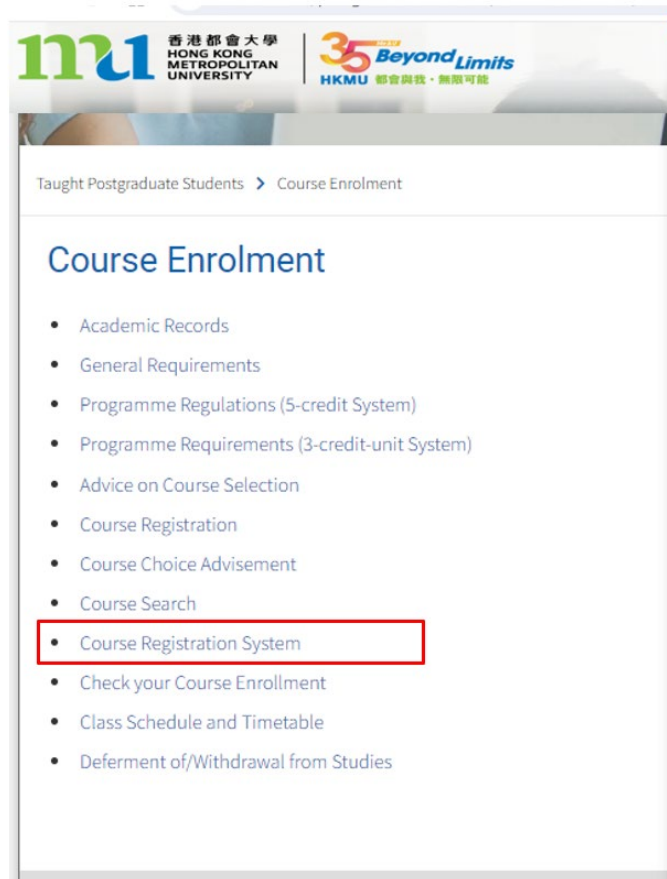
Please close all other browsers on your computer and use either Google Chrome or Mozilla Firefox.

### 2. View the class schedule

Click [HERE](#) to check the latest courses offered and class section schedule.

### 3. Log into the Online Course Registration System

Click [HERE](#) or go to [www.hkmu.edu.hk](http://www.hkmu.edu.hk) > *Current Students* > *Taught Postgraduate* > *Course Enrolment* > *Course Registration System* to log into the system.



### 4. Payment of Course Fee

You can select any of the following payment methods for payment of course fee.

Credit card / PPS / UnionPay / BOC HKMU Platinum Card / WeChat Pay / AliPay / BoC Pay / 云閃付 / FPS

## Steps for Online Course Registration

Step 1(a): **Login** to the Online Course Registration System (Link: [Click HERE](#))

System PTFF  
Application Term 2304

**Taught Postgraduate Course Registration System**

**Begin Registration Process**     **retrieve a temporarily stored application form  
or  
enquire about a submitted application**

[Contact Us](#)    [Personal Data \(Privacy Statement\)](#)

Check this box to begin your online course registration.

Step 1(b): **Input your personal particulars to access the System**

(a) Please choose <Start Registration> for the first time or restarting the process of selecting courses.

(b) For Mainland student please input your 18 digits PRC ID number in this column.

(c) Input your date of birth.

(d) After entering all the information, press <Enter>.



## Step 2: Check your programme of study and create a personal PIN for the application

a. Your name is shown here

b. Check if the programme is correct. You are required to click on <Download Advice Sheet> and read the "Advice Sheet" of your programme for guidance on course selection and suggested study plan.

c. Click <Next> to proceed with your application.

d. Create a personal PIN to retrieve your application information after saving and logging out from the system.

The screenshot shows a sidebar with options: Programme of Study, Course/ Class Section Choices, Email Acknowledgement, Preview Application Form, Submit, and Log-out. The main content area is titled 'Programme of Study' and includes instructions: 'Before proceeding with the next step of course registration, please read the programme's "Advice Sheet" for guidance on course selection, and review the tentative course offering schedule and suggested study plan.' It features a table of 'Existing Programme(s)' with two entries for 'Postgraduate' MAELF - Master of Arts in Applied English Linguistics, each with 'Full-time' and 'Part-time' options and a 'Download Advice Sheet' button. A 'Next' button is highlighted, and a PIN creation section is visible at the bottom with the instruction: 'Please enter a 6-character PIN (You may use numbers and/or letters).'

Please note that **each separate course registration application requires a new personal PIN**. If you complete this application and log into the system again to submit a new application, you will need to create another set of personal PIN for the new application.



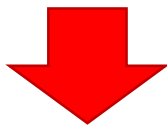
## Step 3(a): Select course

a. The Tentative Tuition Fee you have paid is shown here

b. Click "v" to select a course. Please refer to the Advice Sheet for the course(s) that you should enroll.

The screenshot shows the 'Course/ Class Section Choices' section with instructions: 'Please ensure that you have read the Programme Advice Sheet to confirm that you have chosen and registered for the correct course(s) and class section(s). Pay attention to the class meeting dates, and be aware of any potential timetable clashes among the classes you have chosen. Each course carries a registration value which indicates the study load per term. Note: It is the student's responsibility to refer to the respective programme regulations before each course enrollment to ensure that sufficient and appropriate credits are obtained for the programme award.' It also includes a note about HKSAR Government's Continuing Education Fund (CEF) requirements. A 'Tentative Tuition Fee Paid: HK\$' box is highlighted. Below this, it says 'You can only register courses that can be fully covered by the tentative tuition fee you paid.' and provides instructions on adding or deleting courses. A 'Course' selection window is shown with 'Subject' and 'Number' dropdown menus, and a table with columns: Course Title, Credit, No. of Terms, Registration Value, Fees, and Compulsory Prerequisites. A 'Save' button is highlighted.

Please refer to the Advice Sheet for the course(s) that you should enrol.



### Step 3(b): Select course and class section(s)

**Programme of Study**

**Course/ Class Section Choices**

Please ensure that you have read the Programme Advice Sheet to confirm that you have chosen and registered for the correct course(s) and class section(s). Pay attention to the class meeting dates, and be aware of any potential timetable clashes among the classes you have chosen. Each course carries a [registration value](#) which indicates the study load per term.

Note: It is the student's responsibility to refer to the respective programme regulations before each course enrollment to ensure that sufficient and appropriate credits are obtained for the programme award.

To comply with the requirements of the HKSAR Government's Continuing Education Fund (CEF), any tuition fee discounts or reduction offered by the University are not applicable to students applying for 'CEF reimbursable courses'.

To add more courses, click  .  
To delete a course, click  next to it.

**Course**

Course Code: SOCI A812F  
Subject: SOCI - Sociology Number: A812F

Course Title: PUNISHMENT, PRISON AND PENOLOGY

Credit	5.00	No. of Terms	1	Registration Value	5.0	Fees
--------	------	--------------	---	--------------------	-----	------

Compulsory Prerequisites: N.A.

Class Section	Meeting Location & Dates	Quota	Remarks
<input checked="" type="radio"/> L01	<a href="#">details</a>	Available	

**a.** Course information and fee are shown here

**b.** Select a Class Section. Please pay attention to the "quota" column. If the column shows "Available", you can enroll in the selected class section. If the column shows "Full", the system will NOT accept your application, and you are required to **select another class section with available quota for the course (if applicable)**.

**c.** If you wish to register for more than 1 course in the same application, you can click the  button to add more course choices. Meanwhile, you can click the  button to remove any unwanted course choices.

**d.** Select a Click <Save and Continue> to continue.

### Step 4: Enter your email address to receive an acknowledgement

**Programme of Study**

**Course/ Class Section Choices**

**Email Acknowledgement**

If you would like to receive an email acknowledgement upon your online submission, please enter your email address below. Please note that this email will only be used for receiving the acknowledgement. It will not be included in your student record, and the University will continue to communicate with you through the assigned university email account during your studies.

Email Address:

**a.** Enter your email address if you want to receive an email acknowledgement upon submitting your application.

**b.** Click <Save and Continue> to continue.

Please note that this email will only be used for receiving the acknowledgement and will not be included in your student record. The University will communicate with you through your assigned university email account for all correspondence during your studies.

- *New Student:* Please provide your registered email in the Admission Application System
- *Current Student:* Please enter your MyHKMU email

## Step 5: Preview Application Form

Term 2023 Autumn Term Student No. [REDACTED] System PTF

Please review your application data below and ensure that all data provided is accurate and complete. To make any amendments, please click the "Back" button at the end of the page before submitting your application. If everything is correct, please check the box at the end of the page and proceed by clicking the "Next" button. Please note that no further online changes will be allowed after submission. You are also recommended to print a copy of this page for your record.

**Programme of Study**

Programme Applied For\* MABPTF - Master of Arts in Bilingual Professional Translation

**Course/ Class Section Choices**

Course					
Course Code:	CAHT A803F		Number	A803F	
Subject	CAHT - Cultural and Heritage Tourism		Admit Term	2204	
Course Title	HERITAGE AND TOURISM		Credit	5.00	No. of Terms 1
Registration Value	5.0	Fees	[REDACTED]		
Compulsory Prerequisites	N.A.				
Class Section	Meeting Location & Dates	Quota Available			
L01	<a href="#">details</a>	Available			
Total (HK\$)			[REDACTED]		

**Payment Details**

Tentative Tuition Fee Paid (HK\$) [REDACTED]

Total Course Fee (HK\$) [REDACTED]

Balance (HK\$) [REDACTED]

**Email Acknowledgement**

Email Address [REDACTED]

I confirm that all data provided in this application are accurate and complete.

If there are remaining balance (as shown above) in your tuition fee paid, the remaining amount in HK\$ will automatically be carried forward to the next academic term to facilitate your course registration in the next term. If you do not prefer to have the remaining fee carried forward, please untick the "✓" box.

a. Check the box to confirm that the data provided are accurate and complete.

b. Check that the selected course(s) and payment details are correct.

a. Click <Next> to continue.



## Step 6: Confirm declaration and submit application

Programme of Study

Course/ Class Section Choices

Email Acknowledgement

Preview Application Form

Submit

Log-out

Submit

Your application will be submitted upon successful online payment of fees. Before proceeding to make the online payment, please check that all relevant sections of this online application have been filled in and the information provided is accurate and complete.

Once the application is submitted, no further online change is allowed. Applicants are required to make the following declaration before proceeding.

Declaration:

1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete. I also understand that any misrepresentation will result in disqualification of my application for admission and subsequent enrolment in the University. All fees paid are not refundable or transferable to another term or for another use.
2. I acknowledge that if I do not possess the right of abode or right to land in Hong Kong, yet am accepted into a part-time postgraduate programme, the university will not sponsor my entry for study. It is my responsibility to secure permission from the HKSAR Government to study at HKMU or to obtain a student visa before I can officially register. I understand that I am solely responsible for acquiring such a visa or permission.
3. I read the course requirements as detailed in the HKMU website.
4. I read the contents of the [Personal Data \(Privacy\) Statement](#).
5. I consent that if registered, I will conform to the Statutes and Regulations of the University.
6. I understand that while I am studying any full-time programme (sub-degree, undergraduate or postgraduate) of the University, I should not register concurrently for another qualification at this or any other institution without the prior approval from the University. Students in breach of this regulation may be subject to discontinuation of studies by the University.
7. I understand that the University reserves the right to make any alterations to the Programme/ Course that are considered to be necessary without prior notice. The University also reserves the right to cancel a programme/course/class if there is an insufficient number of enrolments. In every case, the University will make every effort to minimize the inconvenience caused and will give notice to all affected students of any such changes as early as possible.
8. I understand that if I have applied for course(s) or programme(s) with specific entrance requirements and am later found to have failed to meet the entrance requirements, my enrollment in the course(s) concerned will be cancelled. The relevant course fee that I have paid will be refunded. I understand that the application fee is non-refundable in any case.

Please check the box to confirm the above declaration.

Read the instructions and check the box to confirm the declaration.





## Step 7: Proceed to submit course enrolment application and payment

### 7.1 If you have paid the tentative tuition fee which cover the total course fee in full

<a href="#">Programme of Study</a>	<b>Submit</b>
<a href="#">Course/ Class Section Choices</a>	Your application will be submitted upon successful online payment of fees. Before proceeding to make the online payment, please check that all relevant sections of this online application have been filled in and the information provided is accurate and complete.
<a href="#">Email Acknowledgement</a>	Once the application is submitted, no further online change is allowed. Applicants are required to make the following declaration before proceeding.
<a href="#">Preview Application Form</a>	Declaration:
<b>Submit</b>	<ol style="list-style-type: none"><li>1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete. I also understand that any misrepresentation will result in disqualification of my application for admission and subsequent enrolment in the University. All fees paid are not refundable or transferable to another term or for another use.</li><li>2. I acknowledge that if I do not possess the right of abode or right to land in Hong Kong, yet am accepted into a part-time postgraduate programme, the university will not sponsor my entry for study. It is my responsibility to secure permission from the HKSAR Government to study at HKMU or to obtain a student visa before I can officially register. I understand that I am solely responsible for acquiring such a visa or permission.</li><li>3. I read the course requirements as detailed in the HKMU website.</li><li>4. I read the contents of the <a href="#">Personal Data (Privacy) Statement</a>.</li><li>5. I consent that if registered, I will conform to the Statutes and Regulations of the University.</li><li>6. I understand that while I am studying any full-time programme (sub-degree, undergraduate or postgraduate) of the University, I should not register concurrently for another qualification at this or any other institution without the prior approval from the University. Students in breach of this regulation may be subject to discontinuation of studies by the University.</li><li>7. I understand that the University reserves the right to make any alterations to the Programme/ Course that are considered to be necessary without prior notice. The University also reserves the right to cancel a programme/course/class if there is an insufficient number of enrolments. In every case, the University will make every effort to minimize the inconvenience caused and will give notice to all affected students of any such changes as early as possible.</li><li>8. I understand that if I have applied for course(s) or programme(s) with specific entrance requirements and am later found to have failed to meet the entrance requirements, my enrollment in the course(s) concerned will be cancelled. The relevant course fee that I have paid will be refunded. I understand that the application fee is non-refundable in any case.</li></ol>
<a href="#">Log-out</a>	<p>a. Check the box to confirm the declaration.</p> <input checked="" type="checkbox"/> Please check the box to confirm the above declaration.
	<p>b. Click &lt;Proceed to course enrollment&gt; to submit the application</p> <p><a href="#">Proceed to course enrollment</a></p>

The system will automatically display the acknowledgement of the course registration application on the screen [see Step 7.1(b) below]. Please take a screen capture for your record.



## Step 7.1(b):

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [REDACTED]
Payment Method	From tentative tuition fee paid
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

You could log in again to enroll additional course(s) by using the remaining amount of the tentative tuition fee paid (if any) or other payment methods.

Log-out

Please be reminded to click <Log-out> and close all the browsers to leave the system.

You should log in again to enrol additional courses. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.

Dear Student,

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [REDACTED]
Payment Method	From tentative tuition fee paid
Payment Reference Number	C23040000014576
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University





**7.2 If you have *not* paid the tentative tuition fee, or do *not* have sufficient balance to cover the total course fee, please follow the steps below to proceed with payment.**

**Step 7.2(a):** *Confirm the declaration by checking the box and Click <Next>.*

Programme of Study

Course/ Class Section Choices

Email Acknowledgement

Preview Application Form

Submit

Log-out

Submit

Your application will be submitted upon successful online payment of fees. Before proceeding to make the online payment, please check that all relevant sections of this online application have been filled in and the information provided is accurate and complete.

Once the application is submitted, no further online change is allowed. Applicants are required to make the following declaration before proceeding.

Declaration:

1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete. I also understand that any misrepresentation will result in disqualification of my application for admission and subsequent enrolment in the University. All fees paid are not refundable or transferable to another term or for another use.
2. I acknowledge that if I do not possess the right of abode or right to land in Hong Kong, yet am accepted into a part-time postgraduate programme, the university will not sponsor my entry for study. It is my responsibility to secure permission from the HKSAR Government to study at HKMU or to obtain a student visa before I can officially register. I understand that I am solely responsible for acquiring such a visa or permission.
3. I read the course requirements as detailed in the HKMU website.
4. I read the contents of the [Personal Data \(Privacy\) Statement](#).
5. I consent that if registered, I will conform to the Statutes and Regulations of the University.
6. I understand that while I am studying any full-time programme (sub-degree, undergraduate or postgraduate) of the University, I should not register concurrently for another qualification at this or any other institution without the prior approval from the University. Students in breach of this regulation may be subject to discontinuation of studies by the University.
7. I understand that the University reserves the right to make any alterations to the Programme/ Course that are considered to be necessary without prior notice. The University also reserves the right to cancel a programme/course/class if there is an insufficient number of enrolments. In every case, the University will make every effort to minimize the inconvenience caused and will give notice to all affected students of any such changes as early as possible.
8. I understand that if I have applied for course(s) or programme(s) with specific entrance requirements and am later found to have failed to meet the entrance requirements, my enrollment in the course(s) concerned will be cancelled. The relevant course fee that I have paid will be refunded. I understand that the application fee is non-refundable in any case.

b. Check the box to confirm the declaration.



Please check the box to confirm the above declaration.

Please click "Next" to proceed.

a. Click <Next>

Next

[More details](#)



## Step 7.2(b)

Read the instructions carefully, and prepare your credit card / PPS/ UnionPay / BoC HKMU Platinum Card / Wechat Pay / AliPay / BoC Pay / 云閃付 ready for payment.

Pay by Credit card (Visa/Mastercard) / PPS / UnionPay / BOC HKMU Platinum Card / WeChat Pay / Alipay / BoC Pay / 云閃付

Please have your credit card / PPS / UnionPay/ BOC HKMU Platinum Card / WeChat Pay / AliPay/ BoC Pay / 云閃付 details ready and click "Next" to view your payment details. Once you review the payment information, you will be directed to the "Central Payment Platform" to settle the course fee using third-party payment gateways. Please note that you will have 15 minutes to complete the payment process. If the payment is not completed within this timeframe, the chosen class quota will be released.

WARNING: If you select WeChat Pay / Alipay / BoC Pay / 云閃付 to settle the payment, please remember to click "**BACK TO MERCHANT**" after completing the payment process in the third-party payment gateway. Failure to do so may result in the unavailability of the places in the selected courses/classes.

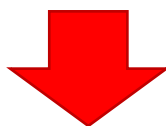
Upon your payment is successful submitted, an "Acknowledgement of the Course Registration Application" will be displayed on the screen. If you do not receive any response after making the payment, please check your bank account for the transaction record. If no deduction is made from your bank account, please contact Registry by email at regae@hkmu.edu.hk

Click <Next> to continue.

Next

Cancel and return to online form

[More details](#)



## Step 7.2(c)

### Online Payment

You are required to pay the following amount:

Course	Course Title	Class Section	Credits	Amount (HK\$)
CAHT A804F	ECONOMICS OF TOURISM	L01	5.00	
CAHT A803F	HERITAGE AND TOURISM	L01	5.00	
CHIN A801CF	中國文學文獻學與研究方法	L01	5.00	
CHIN A809CF	中國文學研究計劃	L01	20.00	
SOCI A812F	PUNISHMENT, PRISON AND PENOLOGY	L01	5.00	
Course Fee				
Total Amount				

a. The total course fee for the application will be displayed. Please check carefully

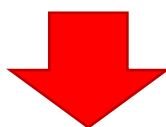
Once the payment is made, the data you have entered cannot be changed online. If there are any amendments, please notify the Registry in writing.

Please note that the fee, once paid, is non-refundable and non-transferable to another purpose.

Proceed to payment

Return to online form

b. Click <Proceed to payment>



**Step 7.2(d):**

**Online Payment**

---

University Reference No.

Payment Amount (HK\$)



You will be directed to a secured third party website to make the online payment.

Click <Confirm> to continue

Confirm

*You will be directed to the Centralized Payment Platform and a secured third party to make online payment*

- ❖ **If the system does not respond after clicking <confirm>, please check if your browser has blocked pop-up windows and change the setting to “allow pop-ups”**



# Making Payment at the Centralized Payment Platform

## Entry Page

It shows the transaction amount. If it is not accurate, please contact the Registry at [regae@hkmu.edu.hk](mailto:regae@hkmu.edu.hk)

Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.

**Payment Summary**

Fee Item : TPG course fee

Order ID :

Amount : HKD [redacted]

Select your payment method:

Icons for payment methods: Visa/Mastercard, UnionPay, FPS, PPS, WeChat Pay/Alipay/BOC Pay/云閃付, IFTI Plan Offer

Continue

The University accept the following payment methods. You can select your preferred payment methods by clicking the corresponding icon.

1. [Credit Card \(Visa / Mastercard\)](#)
2. [UnionPay](#)
3. [FPS](#)
4. [PPS](#)
5. [Wechat Pay](#)
6. [Alipay \(HK\)](#)
7. [Alipay \(China\)](#)
8. [BoC Pay / 云閃付](#)
9. [Interest-free Tuition Fee Plan \(BoC HKMU Platinum Card\) \(only applicable to transaction amount over HK\\$2,000\)](#)

## Payment Method 1: Credit Card (Visa / Mastercard)

Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.

**Payment Summary**

Fee Item : TPG course fee  
Order ID :  
Amount : HKD [REDACTED]

Select your payment method:

- Visa/Mastercard
- UnionPay
- FPS
- PPS
- WeChat Pay/ Alipay/ BOC Pay/ 云闪付
- IFTI Plan Offer

**Continue**

a. Click the icon of < Visa/ Mastercard >

b. Click <Continue>. You will be directed to a secured third-party website to make the online payment. **Please do not close the browser.**



### Payment Method 1 - Screen 1.1

**HKMU Centralized Payment Platform**

Your order is being processed.  
Please **DO NOT CLOSE** this browser window.

交易進行中  
請勿關掉瀏覽器



## Payment Method 1 - Screen 1.2

You will have **15 minutes** to finish the transaction. The remaining time will display on the top right-hand corner.

The screenshot shows the payment page for Hong Kong Metropolitan University. At the top, it says 'Hong Kong Metropolitan University' and 'Secure payment'. A timer in the top right corner indicates 'You have 12:12 remaining for this payment'. The form includes fields for 'Card number \*', 'Expiry month \*', 'Expiry year \*', 'Cardholder name \*', and 'Security code \*'. Below these is the 'Order details' section, showing 'TPG application / course fee' and a 'TOTAL HKD: \$' amount. At the bottom right, there are 'Cancel' and 'Pay now' buttons.

a. Input the 16-digit card number on your credit card

b. Select the expiry month and expiry year of your credit card

a. Input the Cardholder Name

d. Input the 3 digits security code (On back of your back)

e. Click <Pay now>

## Payment Method 1 - Screen 1.3

The screenshot shows the 'Processing...' screen. It features the logo of Hong Kong Metropolitan University and the text '中央支付平台'. The main heading is 'Processing...'. Below it, there is a message: 'This process may take few seconds. Please DO NOT close the browser for payment transaction of your application.'

The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



## Payment Method 1 - Screen 1.4

The system will automatically display the acknowledgement of your course registration application when the transaction is completed. **Please take a screen capture for your record.**

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Term) (2023 Autumn
Tuition Fee	HK\$ [REDACTED]
Payment Method	VISA / MasterCard
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

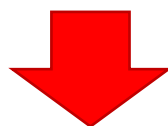
Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

Log-out

Please be reminded to click <Log-out> and close all the browser to finish the course registration.

The course registration status will normally be updated in "MyHKMU" within 3- 5 working days upon your payment has been confirmed by the Finance Office.



## Payment Method 1 - Screen 1.5

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.

Reply Reply All Forward



regae@hkmu.edu.hk

Acknowledgement of Course Registration Application

Action Items

+ Get more

The email address you provided in Step 4.

Dear Student,

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

13070224

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [REDACTED]
Payment Method	VISA / MasterCard
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

## Payment Method 2: UnionPay



Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.

**Payment Summary**

Fee Item : TPG course fee  
Order ID :  
Amount : HKD [REDACTED]

Select your payment method:

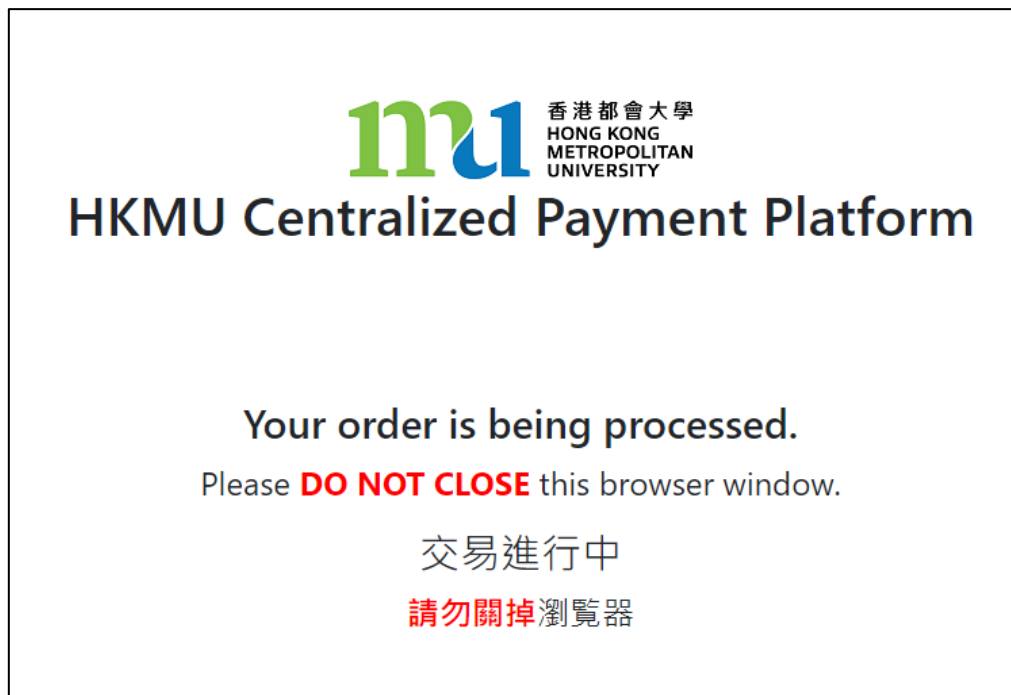
Available payment methods: Visa/Mastercard, UnionPay, FPS, PPS, WeChat Pay/Alipay/BOC Pay/云闪付, IFTI Plan Offer.

a. Click the icon of < UnionPay >

b. Click <Continue>. You will be directed to a secured third-party website to make the online payment. **Please do not close the browser**



### Payment Method 2 - Screen 2.1



HONG KONG METROPOLITAN UNIVERSITY  
HONG KONG METROPOLITAN UNIVERSITY

# HKMU Centralized Payment Platform

Your order is being processed.  
Please **DO NOT CLOSE** this browser window.

交易進行中  
請勿關掉瀏覽器




## Payment Method 2 - Screen 2.2

You will have **15 minutes** to finish the transaction. The remaining time will display on the top right-hand corner.

### Hong Kong Metropolitan University

Secure payment


UnionPay SecurePay 

You will be redirected to the UnionPay SecurePay website.


---

#### Order details

TPG application / course fee

TOTAL HKD: \$ 

[Cancel](#) **Pay now**

Powered By 

Click <Pay now>




## Payment Method 2 - Screen 2.3

持卡人使用中国境内发行的银联卡，直接或间接开展、参与外汇按金交易、境外购房、跨境证券投资等相关外汇业务，涉嫌违规，请提高风险防范意识，谨防财产损失。



Help | 简体中文

Order Amount :  HKD    Order Number : 0118137004...55937881    Merchant Name : The Open University of Hon [Order details](#)

---

#### Pay by card number

1. Enter card NO. → 2. Verify card Info. → 3. Complete

Next

#### Pay by scanning QR

Use mobile PAY, UnionPay APP or bank APP to scan QR Code

a. Input the 16-digit card number on your card

b. Click <Next>

---

UnionPay Card



## Payment Method 2 - Screen 2.4

持卡人使用中国境内发行的银联卡，直接或间接开展、参与外汇按金交易、境外购房、跨境证券投资等相关外汇业务，涉嫌违规，请提高风险防范意识，谨防财产损失。

UnionPay 在线支付 Online Payment (IPv6) Return to Merchant | Help | 简体中文 ▾

---

Order Amount : █████ HKD    Order Number : 0118137004...55897851    Merchant Name : The Open University of HonOrder details ▾

💡 Please complete the payment before 2024/02/15 17:43:33 in order to avoid failure order

✔ Security Control has been installed, your payment input is secured.

Card Number :  (CreditCard) [Choose other card](#)

Expiration Date :  MM  YY  
Please enter expiration date of your bank card.

CVN2 :   
Please enter the last three digits on the back of your card.

SMS Code :    
Please enter the SMS verification code you received

have acknowledged and accepted [The User Agreement of UnionPay](#)  
✗ Please make sure you have acknowledged and accepted. The User Agreement of UnionPay

UnionPay Card |

a. Select the expiry month and expiry year of your card

b. Input the 3 digits security code (On back of your card)

c. Click <Send Free SMS>. You will receive an SMS of your registered banking mobile number.


d. Enter the SMS verification code you received

e. Check the box to accept the User Agreement of UnionPay

f. Click <Confirm and Pay> to submit the request



## Payment Method 2 - Screen 2.5

 香港都會大學  
HONG KONG METROPOLITAN UNIVERSITY

中央支付平台

### Processing...

This process may take few seconds.

Please DO NOT close the browser for payment transaction of your application.

The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



The system will automatically display the acknowledgement of your course registration application when the transaction is completed. **Please take a screen capture for your record.**

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Autumn Term) (2023
Tuition Fee	HK\$ [REDACTED]
Payment Method	UnionPay
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

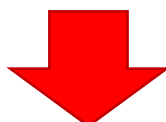
Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

Log-out

Please be reminded to click <Log-out> and close all the browser to finish the course registration.

The course registration status will normally be updated in "MyHKMU" within 3- 5 working days upon your payment has been confirmed by the Finance Office.






## Payment Method 2 - Screen 2.7

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.

Reply Reply All Forward

 regae@hkmu.edu.hk  
Acknowledgement of Course Registration Application

o [Redacted]

Action Items + Get more

Dear Student,

The email address you provided in Step 4.

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

13070224

Course(s)	(2023 Autumn Term)
Tuition Fee	HKS [Redacted]
Payment Method	UnionPay
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

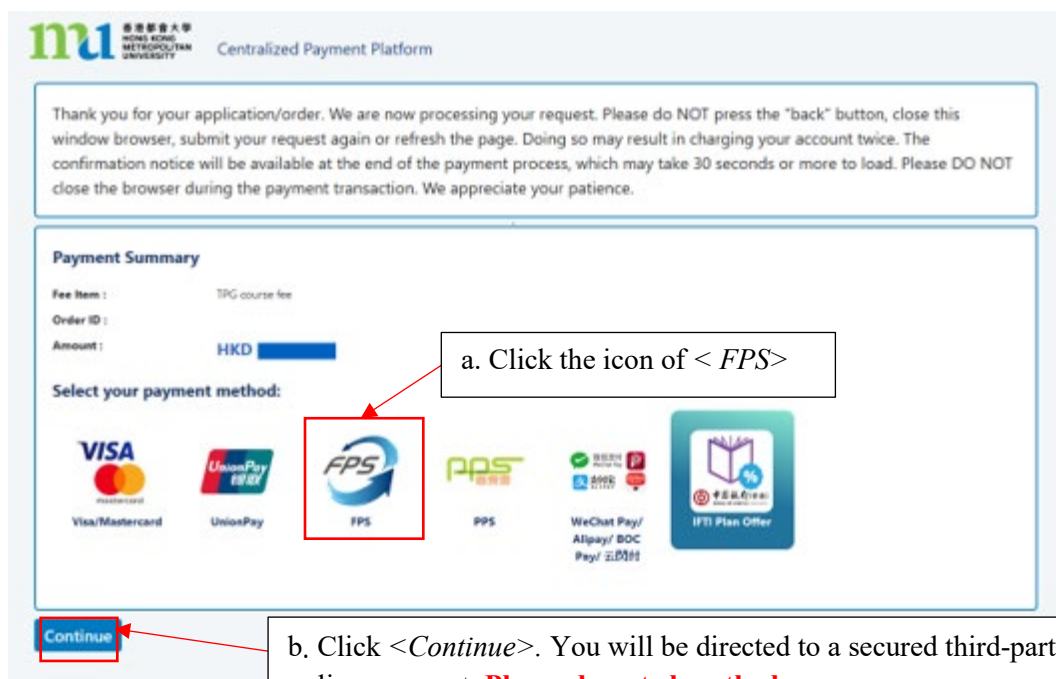
Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

### Payment Method 3: FPS

When using FPS, please check whether you need **to adjust the payment limit** to ensure it is sufficient to cover the required amount.



The screenshot shows the 'Centralized Payment Platform' interface. At the top, it says 'Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.'

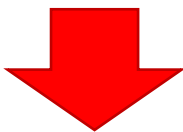
**Payment Summary**

Fee Item : TPG course fee  
Order ID :  
Amount : HKD [redacted]

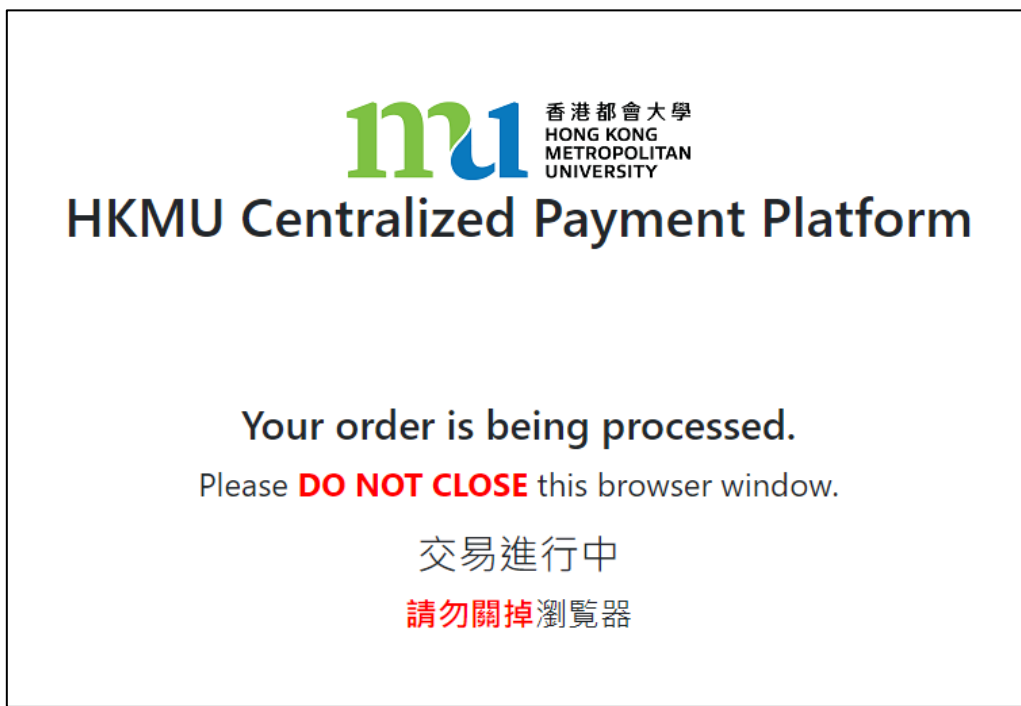
Select your payment method:

Options include: VISA/Mastercard, UnionPay, FPS (highlighted with a red box and labeled 'a. Click the icon of <FPS>'), PPS, WeChat Pay/Alipay/BOC Pay/云闪付, and IFTI Plan Offer.

A 'Continue' button is highlighted with a red box and labeled 'b. Click <Continue>. You will be directed to a secured third-party website to make th online payment. **Please do not close the browser**'



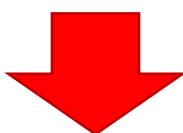
Payment Method 3 - Screen 3.1



HKMU Centralized Payment Platform

Your order is being processed.  
Please **DO NOT CLOSE** this browser window.

交易進行中  
請勿關掉瀏覽器



Payment Method 3 - Screen 3.2

- a. Open your banking app and select “FPS payment”. Your camera will then activate, please use it to scan the QR code displayed on the system.
- b. After scanning the QR code, continue the process in your banking app on your mobile phone to complete the entire payment procedure.

Today's date: May 22, 2024 2:44:25 PM  
授課式研究生 application / course fee  
Time-Out Time = 2024/05/23 14:44:25

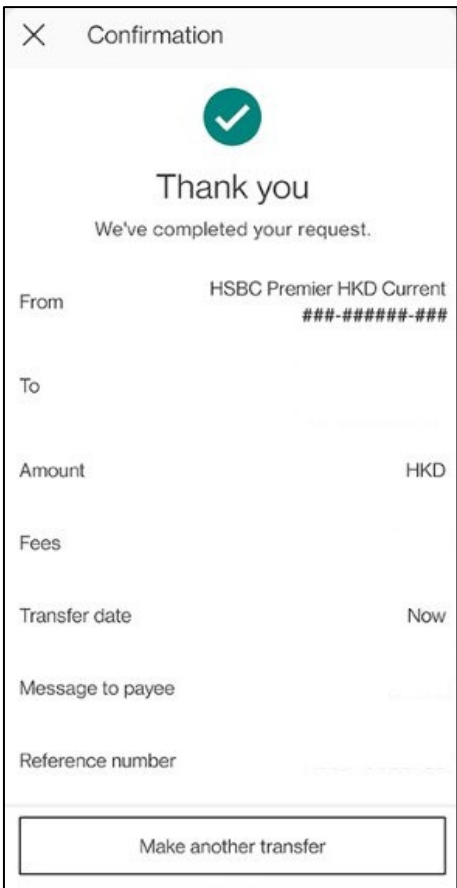
You will have **15 minutes** to finish the transaction. The remaining time will display on the top right-hand corner



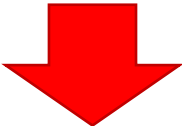
Please scan the FPS QR code to make the payment. After you have paid the fee, you may click the below button and return to the confirmation page.  
請掃描FPS二維碼進行付款。付款完成後，您可以按以下按鈕返回到系統確認頁面。

Back to Merchant / 返回商戶

c. If the banking app indicates successful payment (see the image on the left), please remember to click the **<Back TO MERCHANT>** button to proceed with your application. Failure to do so will result in your selected class section(s) quota not being secured

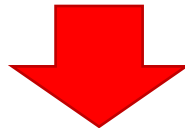


Upon completion of your payment, please note that the system may take a few seconds to several minutes for us to receive the FPS payment confirmation. Therefore, if the system does not respond immediately, please be patient. Wait until you receive a successful payment notification before clicking **<Back to MERCHANT>**



### Payment Method 3 - Screen 3.3

The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



### Payment Method 3 - Screen 3.4

**Acknowledgement of Course Registration Application**

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Autumn Term	(2023)
Tuition Fee	HK\$	
Payment Method	FPS	
Payment Reference Number		
Payment Status	Submitted	
Course Registration Status	To be confirmed <sup>Note 1</sup>	

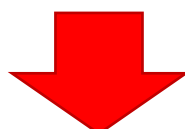
Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

Please be reminded to click <Log-out> and close all the browser to finish

The course registration status will normally be updated in "MyHKMU" **within 3- 5 working days** upon your payment has been confirmed by the Finance Office.



## Payment Method 3 - Screen 3.5

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.

Reply Reply All Forward



regae@hkmu.edu.hk

Acknowledgement of Course Registration Application

[Redacted]

Action Items

+ Get more

Dear Student,

The email address you provided in Step 4.

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

13070224

Course(s)	(2023 Autumn Term)
Tuition Fee	HKS [Redacted]
Payment Method	FPS
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

## Payment Method 4: PPS

Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.

**Payment Summary**

Fee Item : TPG course fee  
Order ID :  
Amount : HKD [REDACTED]

Select your payment method:

VISA  
mastercard  
Visa/Mastercard

UnionPay  
银联  
UnionPay

FPS

PPS  
繳費靈

WeChat Pay/  
Alipay/ BOC  
Pay/ 云闪付

IFTI Plan Offer

a. Click the icon of < PPS >

b. Click <Continue>. You will be directed to a secured third-party website to make the online payment. **Please do not close the browser.**

Continue



### Payment Method 4 - Screen 4.1

HONG KONG METROPOLITAN UNIVERSITY

**HKMU Centralized Payment Platform**

Your order is being processed.  
Please **DO NOT CLOSE** this browser window.

交易進行中  
請勿關掉瀏覽器





## Payment Method 4 - Screen 4.2



You **must read** the Terms and Conditions, Legal Disclaimer & Copyright Notice and Personal Information Collection Statement before clicking "Submit" for payment. For PPS Services General Terms and Conditions of Use, please browse [ppshk.com](http://ppshk.com)

**Merchant Name:** Hong Kong Metropolitan University

**Reference Number:** [Blue box]

**Amount (HK\$):** [Blue box]

**8-digit PPS Account Number or PPS Account Name \* :** [Input field]

**PPS Internet Password:** [Input field]

I have read and hereby accept the PPS Services General Terms and Conditions of Use.  
PPS customers will receive SMS alert on every successful payment made to the merchant categories of "Credit Services" & "Securities Broker".

**Submit** **Cancel**

**a.** Input the 8-digit PPS Account Number

**b.** Input the PPS Internet Password

**c.** Check the box to confirm the PPS Services General Terms and Conditions of Use

**d.** Click <Submit>

\*If you don't have a PPS account yet, you may create your PPS Account at any nearby PPS Registration Terminal. For details, please click [here](#).



## Payment Method 4 - Screen 4.3



Processing...Please do not close the browser

Please wait for confirmation message from Hong Kong Metropolitan University.

If you stay at this page for more than 1 minute, please contact customer service of Hong Kong Metropolitan University for further action.

The system will proceed the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



The system will automatically display the acknowledgement of your course registration application when the transaction is completed. **Please take a screen capture for your record.**

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you. Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [REDACTED]
Payment Method	PPS
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

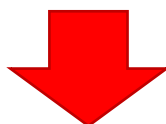
Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

Log-out

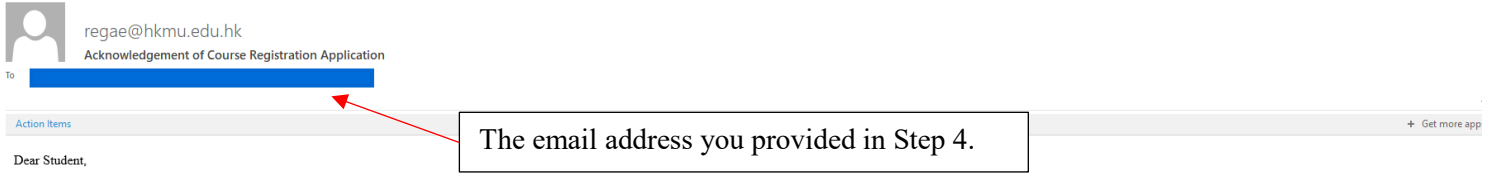
Please be reminded to click <Log-out> and close all the browser to finish the course registration.

The course registration status will normally be updated in "MyHKMU" **within 3- 5 working days** upon your payment has been confirmed by the Finance Office.



## Payment Method 4 - Screen 4.5

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.



Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

12745025

Course(s)	(2023 Autumn Term)
Tuition Fee	HKS [Redacted]
Payment Method	PPS
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

## Payment Method 5: WeChat Pay

The screenshot shows the HKMU Centralized Payment Platform interface. At the top, it says "Thank you for your application/order. We are now processing your request. Please do NOT press the 'back' button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience."

**Payment Summary**

Fee Item : TPG course fee  
Order ID :  
Amount : HKD [redacted]

Select your payment method:

Available options: Visa/Mastercard, UnionPay, FPS, PPS, WeChat Pay/ Alipay/ BOC Pay/ 云閃付, and IFTI Plan Offer. A red box highlights the WeChat Pay/ Alipay/ BOC Pay/ 云閃付 option, with an arrow pointing to it from a text box.

**a. Click the icon of < Wechat Pay/ AliPay / BOC Pay / 云閃付 >**

At the bottom left, a "Continue" button is highlighted with a red box, with an arrow pointing to it from a text box.

**b. Click <Continue>. You will be directed to a secured third-party website to make th online payment. Please do not close the browser.**



### Payment Method 5 - Screen 5.1

The screenshot shows the HKMU Centralized Payment Platform interface with the following text:

**HKMU Centralized Payment Platform**

Your order is being processed.  
Please **DO NOT CLOSE** this browser window.

交易進行中  
請勿關掉瀏覽器



## Payment Method 5 - Screen 5.2

**wallyt** English ▾

**Order Summary**

Please complete the payment in **00:14:49**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID 6517042405595033

Order Time 2024/04/17

Product Name TPG application / course fee

**Order Amount** **HKD 0.50**

**Payment Options** 🔒

QR Code

Allpay HK 支付宝 ALIPAY 微信支付

a. Select the icon of **<微信支付>**

CONFIRM

b. Click **<Confirm>**

Please have your mobile phone ready for scanning the QR Code



## Payment Method 5 - Screen 5.3

You will have **15 minutes** to finish the transaction. The remaining time will display on the top right-hand corner.

**wallyt** English ▾

**Order Summary**

Please complete the payment in **00:14:01**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID

Order Time

Product Name TPG application / course fee

**Order Amount** **HKD**

**Payment Options** 🔒

QR Code

微信支付

Please use your phone to scan the QR code

Return payment option

Already Paid?

Warm Reminder:  
1. If already paid, please do not repeat scan. Please contact seller.

Follow the instructions on your phone to complete the payment. The relevant transaction record will be shown on your phone, see the following sample for your reference.





TPG application / course fee

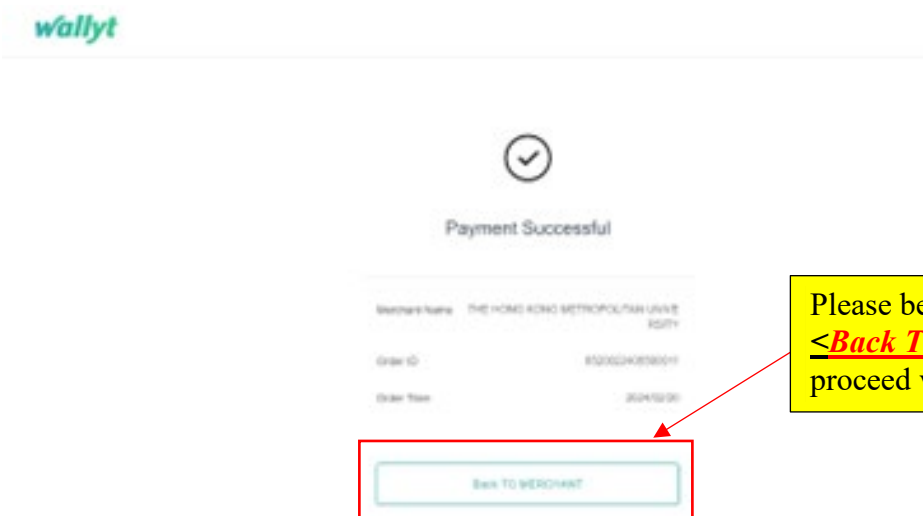
-HK\$ [REDACTED]

當前狀態 支付成功  
商戶名稱 THE HONG KONG METROP  
支付時間  
支付方式 餘額  
交易單號 4200002121202402226093867489  
商戶單號 181570004770202402223146428286

Meanwhile, the system on your computer will display the “Payment Successful” message

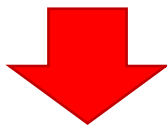


Payment Method 5 - Screen 5.4



Please be reminded to click the <Back TO MERCHANT> button to proceed with your application.

Failure to do so will result in your selected class section(s) quota not being secured.



## Payment Method 5 - Screen 5.5



The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



## Payment Method 5 - Screen 5.6

The system will automatically display the acknowledgement of your course registration application when the transaction is completed. **Please take a screen capture for your record.**

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Term) (2023 Autumn
Tuition Fee	HK\$ [REDACTED]
Payment Method	WeChatPay / AliPay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

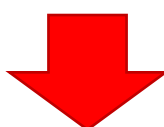
Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

[Log-out](#)

Please be reminded to click <Log-out> and close all the browser to finish the course registration.

The course registration status will normally be updated in "MyHKMU" **within 3- 5 working days** upon your payment has been confirmed by the Finance Office.



Payment Method 5 - Screen 5.7

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4

Thu 7/3/2024 4:44 PM  
Admissions & Enrolment Team (Taught Postgraduate)  
Acknowledgement of Course Registration Application  
To [Redacted]

Dear Student,

The email address you provided in Step 4.

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HKS [Redacted]
Payment Method	WeChat Pay / AliPay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University



## Payment Method 6: Alipay (HK)

Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.

**Payment Summary**

Fee Item : TPG course fee  
Order ID :  
Amount : HKD [REDACTED]

Select your payment method:

VISA / UnionPay / FPS / PPS / WeChat Pay/ Alipay/ BOC Pay/ 云閃付 / IFTI Plan Offer

**a. Click the icon of < Wechat Pay/ AliPay / BOC Pay / 云閃付 >**

**b. Click <Continue>. You will be directed to a secured third-party website to make the online payment. Please do not close the browser.**



### Payment Method 6 - Screen 6.1

HONG KONG METROPOLITAN UNIVERSITY  
**HKMU Centralized Payment Platform**

Your order is being processed.  
Please **DO NOT CLOSE** this browser window.

交易進行中  
請勿關掉瀏覽器



## Payment Method 6 - Screen 6.2

**Order Summary**

Please complete the payment in **00:14:49**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID 6517042405595033

Order Time 2024/04/17

Product Name TPG application / course fee

**Order Amount HKD 0.50**

**Payment Options**

QR Code

AllpayHK

支付宝 ALIPAY

微信支付

CONFIRM

Please have your mobile phone ready for scanning the QR Code

## Payment Method 6 - Screen 6.3

**Order Summary**

Please complete the payment in **00:13:16**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID

Order Time

Product Name TPG application / course fee

**Order Amount HKD**

**Payment Options**

QR Code

ALIPAYHK PAY

AllpayHK

Please scan the QR code with AlipayHK

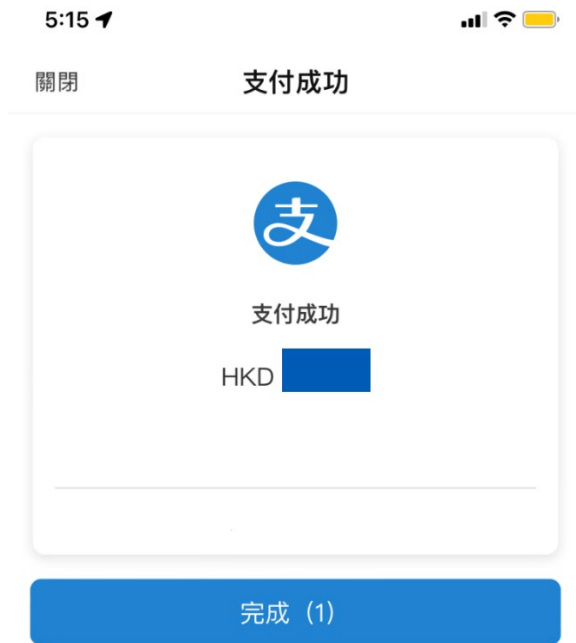
No APP? Scan to download

Return payment option

Already Paid?

Warm Reminder:  
1.If already paid,please do not repeat scan.Please contact seller.

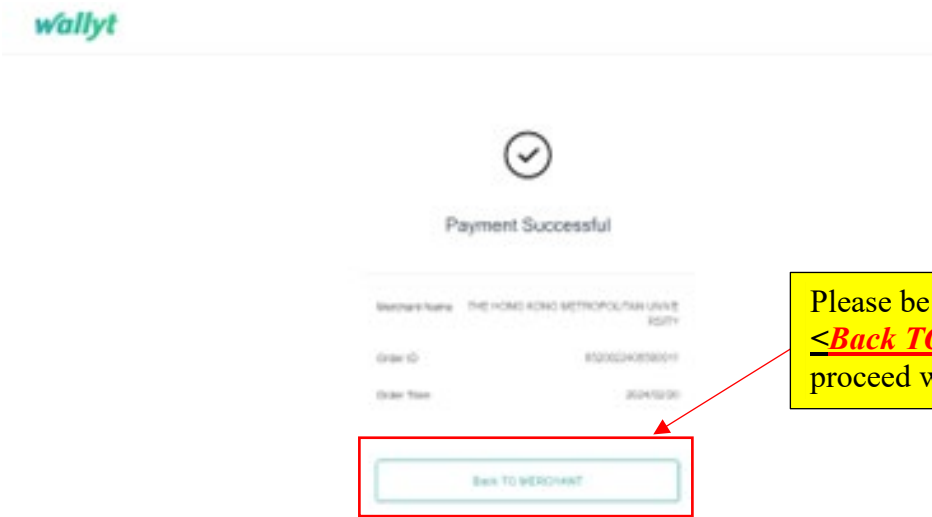
Follow the instructions on your phone to complete the payment. The relevant transaction record will be shown on your phone, see the following sample for your reference.



Meanwhile, the system on your computer will display the “Payment Successful” message



Payment Method 6 - Screen 6.4



Please be reminded to click the <Back TO MERCHANT> button to proceed with your application.

Failure to do so will result in your selected class section(s) quota not being secured



## Payment Method 6 - Screen 6.5



The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



## Payment Method 6 - Screen 6.6

The system will automatically display the acknowledgement of your course registration application when the transaction is completed. **Please take a screen capture for your record.**

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Term) (2023 Autumn
Tuition Fee	HK\$ [REDACTED]
Payment Method	WeChatPay / AliPay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

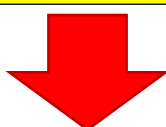
Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

[Log-out](#)

Please be reminded to click <Log-out> and close all the browser to finish the course registration.

The course registration status will normally be updated in "MyHKMU" **within 3-5 working days** upon your payment has been confirmed by the Finance Office.



Payment Method 6 - Screen 6.7

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.

Thu 7/3/2024 4:44 PM  
Admissions & Enrolment Team (Taught Postgraduate)  
Acknowledgement of Course Registration Application  
To [Redacted]

Dear Student,

The email address you provided in Step 4.

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [Redacted]
Payment Method	WeChat Pay / AliPay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

## Payment Method 7: Alipay (China)

Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.

**Payment Summary**

Fee Item : TPG course fee  
Order ID :  
Amount : HKD [REDACTED]

Select your payment method:

VISA / UnionPay / FPS / PPS / WeChat Pay/ Alipay/ BOC Pay/ 云閃付 / IFTI Plan Offer

**Continue**

a. Click the icon of < Wechat Pay/ AliPay / BOC Pay / 云閃付 >

b. Click <Continue>. You will be directed to a secured third-party website to make th online payment. **Please do not close the browser.**

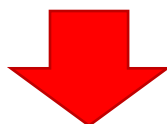


### Payment Method 7 - Screen 7.1

HONG KONG METROPOLITAN UNIVERSITY  
**HKMU Centralized Payment Platform**

Your order is being processed.  
Please **DO NOT CLOSE** this browser window.

交易進行中  
請勿關掉瀏覽器



## Payment Method 7 - Screen 7.2

**wallyt** English ▾

**Order Summary**

Please complete the payment in **00:14:49**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID 6517042405595033

Order Time 2024/04/17

Product Name TPG application / course fee

**Order Amount** **HKD 0.50**

**Payment Options** 🔒

QR Code

Allpay HK

支付宝 ALIPAY

微信支付

CONFIRM

a. Select the icon of <支付宝>

b. Click <Confirm>

Please have your mobile phone ready for scanning the QR Code

## Payment Method 7 - Screen 7.3

**wallyt** English ▾

**Order Summary**

Please complete the payment in **00:13:47**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID

Order Time

Product Name TPG application / course fee

**Order Amount** **HKD**

**Payment Options** 🔒

QR Code

ALIPAY CN PAY

支付宝 ALIPAY

Please use your phone to scan the QR code

You will have **15 minutes** to finish the transaction. The remaining time will display on the top right-hand corner.

Please scan the QR code with Alipay

Go APP ? Scan to download

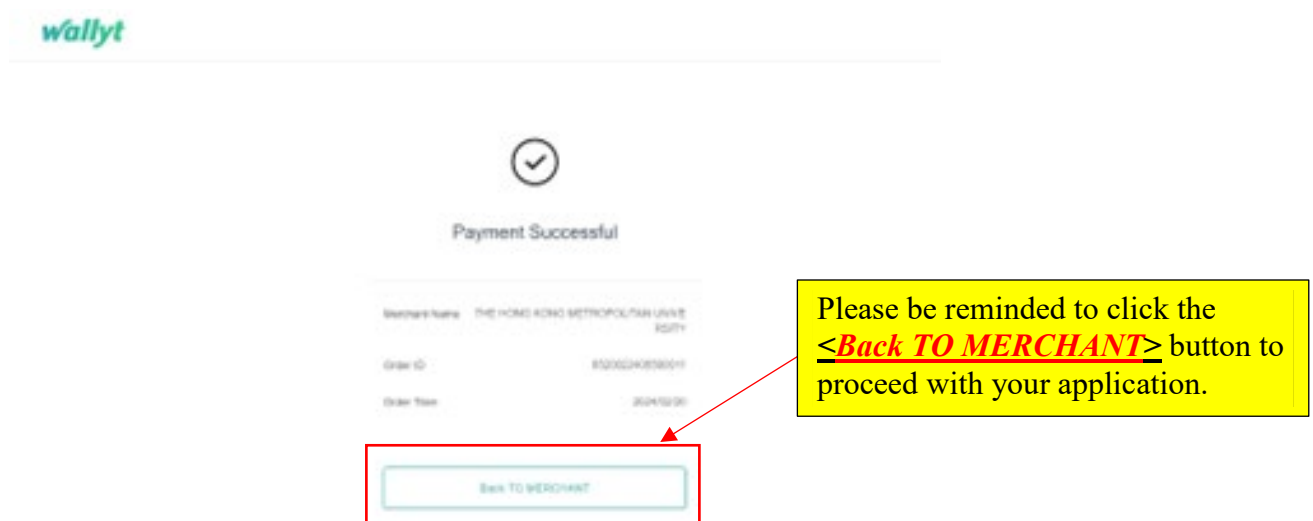
Return payment option

Already Paid?

Warm Reminder:  
1.If already paid,please do not repeat scan.Please contact seller.

Follow the instructions on your phone to complete the payment. The relevant transaction record will be shown on your phone. Meanwhile, the system on your computer will display the “Payment Successful” message

## Payment Method 7 – Screen 7.4



wallyt

Payment Successful

Merchant Name	THE HONG KONG METROPOLITAN UNIVE
Order ID	8200240698001
Order Time	2024/10/20

Back TO MERCHANT

Please be reminded to click the <Back TO MERCHANT> button to proceed with your application.

Failure to do so will result in your selected class section(s) quota not being secured



## Payment Method 7 – Screen 7.5



香港都會大學  
HONG KONG  
METROPOLITAN  
UNIVERSITY

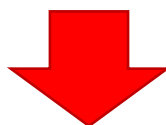
中央支付平台

**Processing...**

This process may take few seconds.

Please **DO NOT** close the browser for payment transaction of your application.

The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.





## Payment Method 7 - Screen 7.6

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Term) (2023 Autumn
Tuition Fee	HK\$ [REDACTED]
Payment Method	WeChatPay / AliPay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

[Log-out](#)

Please be reminded to click <Log-out> and close all the browser to finish the course registration.


The course registration status will normally be updated in "MyHKMU" **within 3- 5 working days** upon your payment has been confirmed by the Finance Office.



## Payment Method 7 - Screen 7.7

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.

Thu 7/3/2024 4:44 PM

 Admissions & Enrolment Team (Taught Postgraduate)  
Acknowledgement of Course Registration Application

To [Redacted]

Dear Student,

The email address you provided in Step 4

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [Redacted]
Payment Method	WeChat Pay / AliPay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

## Payment Method 8: BOC Pay / 云閃付

The screenshot shows the HKMU Centralized Payment Platform interface. At the top left is the HKMU logo and name. Below it is a message: "Thank you for your application/order. We are now processing your request. Please do NOT press the 'back' button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience."

The "Payment Summary" section displays:  
Fee Item : TPG course fee  
Order ID :  
Amount : HKD [redacted]

The "Select your payment method:" section shows several options: Visa/Mastercard, UnionPay, FPS, PPS, WeChat Pay/Alipay/BOC Pay/云閃付 (highlighted with a red box and an arrow from instruction 'a'), and IFTI Plan Offer.

At the bottom left, a "Continue" button is highlighted with a red box and an arrow from instruction 'b'.

Instruction 'a' points to the WeChat Pay/Alipay/BOC Pay/云閃付 icon: "a. Click the icon of < Wechat Pay/ AliPay / BOC Pay / 云閃付 >"

Instruction 'b' points to the Continue button: "b. Click <Continue>. You will be directed to a secured third-party website to make th online payment. **Please do not close the browser.**"



### Payment Method 8 - Screen 8.1

The screenshot shows the HKMU Centralized Payment Platform with the following text:  
HKMU Centralized Payment Platform  
Your order is being processed.  
Please **DO NOT CLOSE** this browser window.  
交易進行中  
請勿關掉瀏覽器



## Payment Method 8 - Screen 8.2

**wallyt** English ▾

**Order Summary**

Please complete the payment in **00:14:49**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID 6517042405595033

Order Time 2024/04/17

Product Name TPG application / course fee

**Order Amount** **HKD 0.50**

**Payment Options** 🔒

QR Code

Allpay HK

支付宝 ALIPAY

微信支付

a. Select the icon of <BoC Pay / 云闪付>

b. Click <Confirm>

Please have your mobile phone ready for scanning the QR Code.

## Payment Method 8 - Screen 8.3

**wallyt** English ▾

**Order Summary**

Please complete the payment in **00:13:30**

Merchant Name THE HONG KONG METROPOLITAN UNIVERSITY

Order ID

Order Time

Product Name TPG application / course fee

**Order Amount** **HKD**

**Payment Options** 🔒

QR Code

UPI PAY

You will have **15 minutes** to finish the transaction. The remaining time will display on the top right-hand corner.

Please use your phone to scan the QR code

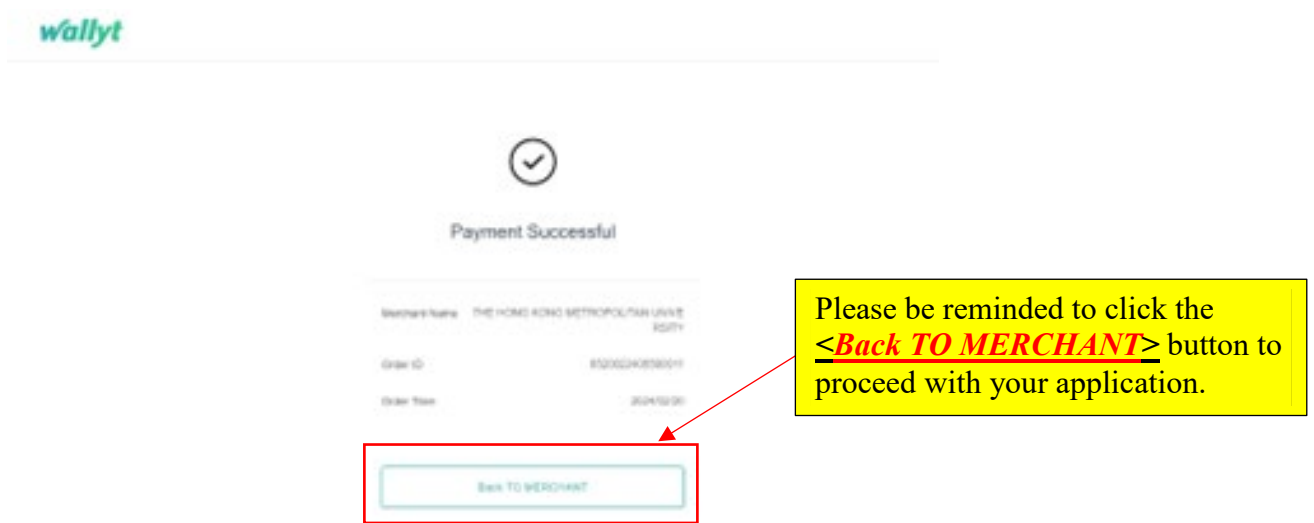
Return payment option

Already Paid?

Warm Reminder:  
1.If already paid,please do not repeat scan.Please contact seller.

Follow the instructions on your phone to complete the payment. The relevant transaction record will be shown on your phone. Meanwhile, the system on your computer will display the “Payment Successful” message.

### Payment Method 8 - Screen 8.3



The screenshot shows the Wallyt payment confirmation interface. At the top left is the 'wallyt' logo. In the center, there is a green checkmark icon above the text 'Payment Successful'. Below this, a table displays transaction details:

Merchant Name	THE HONG KONG METROPOLITAN UNIV
Order ID	8300247828011
Order Time	2014/12/01

At the bottom of the screen, there is a button labeled 'Back TO MERCHANT'. A red box highlights this button, and a red arrow points from a yellow callout box to it. The callout box contains the text: 'Please be reminded to click the **<Back TO MERCHANT>** button to proceed with your application.'

Failure to do so will result in your selected class section(s) quota not being secured.



### Payment Method 8 - Screen 8.4



The screenshot shows the payment processing screen for Hong Kong Metropolitan University. At the top left is the HKMU logo (stylized 'm' and 'u') and the text '香港都會大學 HONG KONG METROPOLITAN UNIVERSITY'. To the right is the text '中央支付平台'. The main heading is 'Processing...'. Below this, it says 'This process may take few seconds.' and 'Please DO NOT close the browser for payment transaction of your application.'

The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



## Payment Method 8 - Screen 8.5

The system will automatically display the acknowledgement of your course registration application when the transaction is completed. **Please take a screen capture for your record.**

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Term) (2023 Autumn
Tuition Fee	HK\$ [REDACTED]
Payment Method	WeChatPay / AliPay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

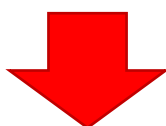
Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

[Log-out](#)

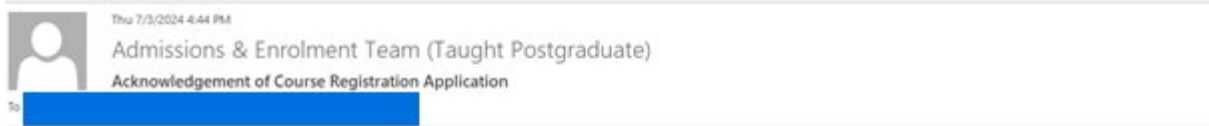
Please be reminded to click <Log-out> and close all the browser to finish the course registration.

The course registration status will normally be updated in "MyHKMU" **within 3- 5 working days** upon your payment has been confirmed by the Finance Office.



Payment Method 8 - Screen 8.6

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.



Dear Student,

The email address you provided in Step 4

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [Redacted]
Payment Method	WeChat Pay / Alipay / BoC Pay / 云閃付
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

**Payment Method 9: Interest-free Tuition Fee Plan (BoC HKMU Platinum Card)**  
**(only applicable to transaction amount over HK\$2,000)**

Thank you for your application/order. We are now processing your request. Please do NOT press the "back" button, close this window browser, submit your request again or refresh the page. Doing so may result in charging your account twice. The confirmation notice will be available at the end of the payment process, which may take 30 seconds or more to load. Please DO NOT close the browser during the payment transaction. We appreciate your patience.

**Payment Summary**

Fee Item : TPG course fee  
 Order ID :  
 Amount : HKD

Select your payment method:

VISA  
 Visa/Mastercard

UnionPay  
 UnionPay

FPS  
 FPS

PPS  
 PPS

WeChat Pay/  
 Alipay/ BOC  
 Pay/ 云网付

IFTI Plan Offer

a. Click the icon of < IFTI Plan Offer >

Continue

b. Click <Continue>. You will be directed to a secured third-party website to make th online payment. **Please do not close the browser.**



Payment Method 9 - Screen 9.1

**Tuition Fees Payment by Installment**

Minimum amount for the tuition fees payment is HK\$2,000 which must be made through BOC HKMU Platinum Card ONLY. Eligible students must be the same person as BOC HKMU Platinum Card Cardholder who has sufficient credit limit for the payment process.

If you use a non-BOC HKMU Platinum Card for payment or if you have insufficient credit limit, your transaction will be terminated at BOC gateway. (Please go back to previous screen by clicking the "Back" button if you are not going to pay with the BOC HKMU Platinum)

**BOC Credit Card (International) Limited**  
**Terms and Conditions for Interest-free Purchase Instalment Program**

1. Interest-free Purchase Instalment Program  
 Subject to these terms and conditions, which are supplemental to the User Agreement ("Agreement") governing the card account and shall form part of the Agreement, any person ("Applicant") being the Cardholder of the card account may apply for the Interest-free Purchase Instalment Program ("Interest-free Purchase Instalment Program") offered by BOC Credit Card (International) Limited ("Company"), unless such card account has been excluded from the Interest-free Purchase Instalment Program by the Company from time to time. In the event of inconsistency between the Agreement and these terms and conditions, these terms and conditions shall prevail to the extent of any such inconsistency. Capitalized terms used herein shall have the meanings ascribed to them in the Agreement.

2. Loan Transaction and No Refund  
 2.1 Interest-free Purchase Instalment Program is a loan provided by the Company to the Applicant. The Company will lend to the Applicant the appropriate interest-free purchase

Warning: To borrow or not to borrow? Borrow only if you can repay!

I have read and agreed to the above terms and conditions.

b. Check the box to confirm the Services General Terms and Conditions of Use

Continue

c. Click <Continue>





## Payment Method 9 - Screen 9.2

**Tuition Fees Payment by Installment**

Please select your installment plan:

6-month Installment

12-month Installment

**Continue**

a. Select the installment plan by checking the appropriate circle.

b. Click *<Continue>* . You will be directed to a secured third-party website to make th online payment. **Please do not close the browser.**



## Payment Method 9 - Screen 9.3

You will have **15 minutes** to finish the transaction. The remaining time will display on the top right-hand corner.

## Hong Kong Metropolitan University

Secure payment

UnionPay SecurePay

You will be redirected to the UnionPay SecurePay website.

**Order details**

TPG application / course fee

**TOTAL HKD: \$**

[Cancel](#) **Pay now**

Click *<Pay now>*

Powered By



## Payment Method 9 - Screen 9.4

持卡人使用中国境内发行的银联卡，直接或间接开展、参与外汇按金交易、境外购房、跨境证券投资等相关外汇业务，涉嫌违规。请提高风险防范意识，谨防财产损失。

UnionPay 银联 在线支付 Online Payment (IPV6) Return to Merchant | Help | 简体中文

Order Amount: [Redacted] HKD Order Number: Merchant Name: Hong Kong Metropolitan Uni. Order details

Please complete the payment before 2024/04/17 14:51:07 in order to avoid failure order

1. Enter card NO. → 2. Verify card Info. → 3. Complete

a. Input the 16-digit card number on your card.

b. Click <Next>

UnionPay Card



## Payment Method 9 - Screen 9.5

持卡人使用中国境内发行的银联卡，直接或间接开展、参与外汇按金交易、境外购房、跨境证券投资等相关外汇业务，涉嫌违规。请提高风险防范意识，谨防财产损失。

UnionPay 银联 在线支付 Online Payment (IPV6) Return to Merchant | Help | 简体中文

Order Amount: [Redacted] HKD Order Number: 0118137004...55897851 Merchant Name: The Open University of Hon Order details

Please complete the payment before 2024/02/15 17:43:33 in order to avoid failure order

Security Control has been installed, your payment input is secured.

a. Select the expiry month and expiry year of your card

b. Input the 3 digits security code (On back of your card)

c. Click <Send Free SMS>. You will receive an SMS of your registered banking mobile number.

d. Enter the SMS verification code you received

e. Check the box to accept the User Agreement of UnionPay

f. Click <Confirm and Pay> to submit the request

Card Number: [Redacted] (CreditCard) Choose other card

Expiration Date: [MM] [YY] Please enter expiration date of your bank card

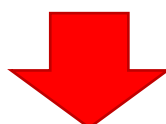
CVN2: [Redacted] Please enter the last three digits on the back of your card

SMS Code: [Redacted] Send Free SMS Please enter the SMS verification code you received


I have acknowledged and accepted The User Agreement of UnionPay  
Please make sure you have acknowledged and accepted The User Agreement of UnionPay

Confirm and Pay

UnionPay Card



Payment Method 9 - Screen 9.6

 香港都會大學  
HONG KONG  
METROPOLITAN  
UNIVERSITY

中央支付平台

## Processing...

This process may take few seconds.

Please **DO NOT** close the browser for payment transaction of your application.

The system will process the transaction. Please **DO NOT close the browser** to avoid disrupting the reservation of the selected class section quota.



## Payment Method 9 - Screen 9.7

The system will automatically display the acknowledgement of your course registration application when the transaction is completed. **Please take a screen capture for your record.**

### Acknowledgement of Course Registration Application

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	Autumn Term) (2023
Tuition Fee	HK\$ [REDACTED]
Payment Method	Card Installment by IFTL
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

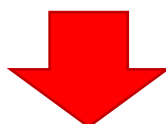
Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

[Print this page](#)

Log-out

Please be reminded to click <Log-out> and close all the browser to finish the course registration.

The course registration status will normally be updated in "MyHKMU" within 3- 5 working days upon your payment has been confirmed by the Finance Office.



## Payment Method 9 - Screen 9.8

You should **log in again and create a new PIN code to enroll additional courses**. Meanwhile, you will receive an acknowledgement at your email address provided in Step 4 above.



regae@hkmu.edu.hk

Acknowledgement of Course Registration Application

To

Action Items

The email address you provided in Step 4

+ Get more ap

Dear Student,

Thank you for submitting your application for course enrolment(s). Your payment for the enrolled course(s) has/have been accepted. Your enrolment in the chosen class section(s) will be confirmed after the payment has been received by the University. If the class section(s) chosen is/are full by the time of the University processing your application, the University will assign another available class section for you.

Your university reference number is:

Course(s)	(2023 Autumn Term)
Tuition Fee	HK\$ [REDACTED]
Payment Method	Card Installment by IFTL
Payment Reference Number	
Payment Status	Submitted
Course Registration Status	To be confirmed <sup>Note 1</sup>

Note 1: The course registration status will normally be updated in "MyHKMU" within 3 to 5 working days upon your payment has been confirmed by our Finance Office.

Should you encounter any issues with your payment, please provide the payment reference number when making an enquiry.

Yours sincerely,  
Admissions & Enrolment Team (Taught Postgraduate)  
Registry  
Hong Kong Metropolitan University

**Remarks: What should I do if there is no quota for the selected class section(s)**

The system will check whether there are still places available in the class section(s) you have chosen. If the quota is full before payment, the system will not process your course registration application and **will provide 2 options for you to decide how to proceed with your application.**

The Course which is **full and unable to register**

Please note that the following selected class section(s) is/ are currently full:

SOCI [redacted]

You are required to pay the following amount:

Course	Course Title	Class Section	Credits	Amount (HK\$)
CAHT [redacted]		L01	5.00	
CHIN [redacted]		L01	5.00	
CHIN [redacted]		L01	20.00	

Course Fee [redacted]

Total Amount [redacted]

Once the payment is made, the data you have entered cannot be changed online. If there are any amendments, please notify the Registry in writing.

Please note that the fee, once paid, is non-refundable and non-transferable to another purpose.

Please choose one of the following options to further proceed with your course registration.

**Option 1: Press "Process to Payment":**

1. You will be directed to a secure third-party website to proceed with payment for the available class section(s) you have chosen. Once you have paid, your enrolment will be confirmed.
2. After the payment has been successfully made, you are required to login to the system again to select other available courses/ class sections of:  
SOCI A812F L01

**Option 2: Press "Cancellation of Application and Start Over":**

1. All the course(s)/class section(s) you have selected in this application, including those with an available place, will be cancelled. You will be redirected to the "Course/ Class Choices" page to start the course selection again and choose from the available course(s)/ class section(s).
2. Please note that once you press "Cancellation of Application and Start Over", **all** the chosen course(s)/ class section(s) in this application will be cancelled. You may not be able to choose the same course(s)/ class section(s) in subsequent applications.

Proceed to payment

Cancellation of Application and Start Over

The courses which still available for registration

**Option 1: Click <Proceed to payment>**

- You will be directed to a secure third-party website to proceed with payment for the available class section(s) you have chosen. **Once you have paid, your enrolment will be confirmed.**
- After the 1st payment has been successfully made, **you are required to login to the system again and register for the course which is full.** You should select other courses/ class sections that still have places available.

**Option 2: Click <Cancellation of Application and Start Over>**

- All the course(s)/class section(s) you have selected in this application, including those with an available place, will be cancelled. You will be redirected to the "Course/ Class Choices" page to start the course selection again and choose from the available course(s)/ class section(s).
- Please note that once you press "Cancellation of Application and Start Over", **all the chosen course(s)/ class section(s) in this application will be cancelled.** You **MAY NOT** be able to choose the same course(s)/ class section(s) in subsequent applications.

**Remarks: What should I do if my tentative tuition fee does not fully cover the course fee for both the pre-registered courses and newly added courses during the first attempt?**

Please note that your tentative tuition fee you paid will cover all the courses that have been pre-registered for you by the Registry, as these are compulsory core courses.

Programme of Study

- Course/ Class Section Choices
- Email Acknowledgement
- Preview Application Form
- Submit

Log-out

Course/ Class Section Choices

Please ensure that you have read the Programme Advice Sheet to confirm that you have chosen and registered for the correct course(s) and class section(s). Pay attention to the class meeting dates, and be aware of any potential timetable clashes among the classes you have chosen. Each course carries a [registration value](#) which indicates the study load per term.

Note: It is the student's responsibility to refer to the respective programme regulations before each course enrollment to ensure that sufficient and appropriate credits are obtained for the programme award.

To comply with the requirements of the HKSAR Government's Continuing Education Fund (CEF), any tuition fee discounts or reduction offered by the University are not applicable to students applying for 'CEF reimbursable courses'.

Tentative Tuition Fee Paid:

You can only register courses that can be fully covered by the tentative tuition fee you paid.

To add more courses, click  .  
To delete a course, click  next to it.

Course

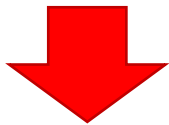
Course Code: SOCI A812F  
Subject: SOCI - Sociology Number: A812F

Course Title: PUNISHMENT, PRISON AND PENOLOGY  
Credit: 5.00 No. of Terms: 1 Registration Value: 5.0 Fees: 2.00  
Compulsory Prerequisites: N.A.

Class Section	Meeting Location & Dates	Quota	Remarks
<input checked="" type="radio"/> L01	<a href="#">details</a>	Available	

You will see the pre-registered course(s) (if any) after logging into the course registration system.

However, if you have added any new courses in addition to the pre-registered course(s) and the balance is insufficient to cover the course fee, the system will NOT allow you to proceed with the registration. Please remove the additional course choice and proceed with the payment to the pre-registered course(s) first.



Course/ Class Section Choices

Please ensure that you have read the Programme Advice Sheet to confirm that you have chosen and registered for the correct course(s) and class section(s). Pay attention to the class meeting dates, and be aware of any potential timetable clashes among the classes you have chosen. Each course carries a [registration value](#) which indicates the study load per term.

Note: It is the student's responsibility to refer to the respective programme regulations before each course enrollment to ensure that sufficient and appropriate credits are obtained for the programme award.

To comply with the requirements of the HKSAR Government's Continuing Education Fund (CEF), any tuition fee discounts or reduction offered by the University are not applicable to students applying for 'CEF reimbursable courses'.

Tentative Tuition Fee Paid:

You can only register courses that can be fully covered by the tentative tuition fee you paid.

To add more courses, click  .

To delete a course, click  next to it.

Pre-registered course

Class Section	Meeting Location & Dates	Quota	Remarks
<input checked="" type="radio"/> L01	<a href="#">details</a>	Available	

Newly added course

Class Section	Meeting Location & Dates	Quota	Remarks
<input type="radio"/> L01	<a href="#">details</a>	Available	
<input checked="" type="radio"/> L02	<a href="#">details</a>	Available	

Please note that in this initial course registration, you can only register for courses that can be fully covered by the tentative tuition fee you have paid. The courses that have been pre-registered for you by the Registry are compulsory core courses, and you should not drop them. Once you have complete this initial course registration, you may register for additional course(s) using the remaining balance of the tentative tuition fee you paid, and settle any outstanding tuition fee online.

If the system checks that the tentative tuition fee paid is unable to cover the total course fee for both the pre-registered course(s) and the newly added course(s), an error message will be displayed. Please remove the newly added course(s) choice and proceed with the registration for the pre-registered course(s) first.

After completing the registration for the pre-registered course(s), you may submit another application for the additional course(s).