

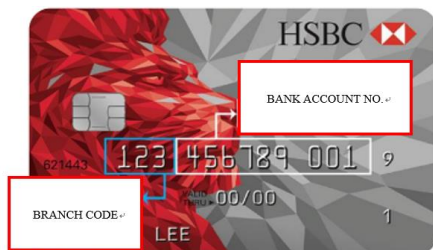


Quick Guide to update Student Bank Account Number in MyHKMU

1. Only **Hong Kong Local Bank Account Number** is allowed to input in “Student Bank Account Collection” service.
2. Hong Kong Local Bank Account Numbers are formatted as follows:
3-digit Bank Code + 3-digit Branch Code + 6 to 12-digit Account Number

Bank Code	Branch Code	Bank Account No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

- Bank Code
A list of bank code with bank name will be displayed by pressing  next to “Bank Code”. You can select the bank code from the list.
- Branch Code
A list of corresponding branch code according to the selection of bank code will be displayed by pressing  next to “Branch Code”. You can select the branch code from the list.
- Normally, Branch Code and Account Number are shown on your card or bank statement as below:-



3. Please check carefully all the information provided before clicking “Confirm and Save” because once you have clicked the button, **NO CHANGE** can be made.
4. If you wish to amend the bank account information after clicking “Confirm and Save”, please complete the [Request for Update of Bank Account Information](#) form and submit by the following methods:-
 - Send by your official e-mail account (sXXXXXXXX@hkmu.edu.hk) to furevcashier@hkmu.edu.hk with a copy of your student identity card ; or
 - In person to LiPACE Counter on 11/F, Kwai Hing Campus with your student identity card for verification.